

QUARTERLY PHYSICAL REPORT OF OPERATIONS  
as of September 30, 2017

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Department Department of Labor and Employment  
Agency National Wages and Productivity Commission  
Operating Unit Central Office  
Organization Code (UACS) 16 006 01 00000

FM- NVWPC-PID -06  
Revision 0  
17 August 2015

Particulars	UACS CODE	Physical Targets					Physical Accomplishments			as of September 2017
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total 7=(3+4+5+6)	1st Quarter	2nd Quarter	3rd Quarter	
1	2	3	4	5	6	7	8		9	10
<b>MFO 1: Technical Advisory Services</b>	301000000									
<b>1. Enhanced Productivity of Micro Small Medium Enterprises (MSMEs)</b>										
Productivity Advisory Undertaken		> 57,008	84,600	84,600	55,792	> 282,000 productivity assignments undertaken (sum of a, b and c)	> 86,372 productivity assignments undertaken	> 121,934 productivity assignments undertaken	> 56,457 productivity assignments undertaken	> 264,763 productivity assignments undertaken (104.72%)
a. Productivity Toolbox (ISTIV Plus (SIB), ISTIV Bayanihan, Service Quality for HR Industry, 5S, Green Productivity, Productivity 101 end other orientations to improve workers' capacity and enterprise competitiveness		2,928	3,280	3,280	1,712	a. 11,200 MSMEs benefitted productivity trainings/orientations	a. 2,601 MSMEs benefitted productivity trainings/orientations with 4,706 participants benefitted (22%)	a. 7,157 MSMEs benefitted productivity trainings/orientations with 12,919 participants benefitted (63%)	a. 2,121 MSMEs benefitted productivity trainings/orientations with 5,553 participants benefitted (63%)	a. 11,779 MSMEs benefitted productivity trainings/orientations with 23,178 participants benefitted (105%)
> Productivity Orientations provided		> 2,016	2,240	> 2,240	> 1,184	a.1) 7,680 MSMEs benefitted from productivity orientations	a.1) 2,032 MSMEs benefitted from productivity orientations with 3,350 participants benefitted (26%)	a.1) 5,354 MSMEs benefitted from productivity orientations with 9,171 participants benefitted (69%)	e.1) 1,094 MSMEs benefitted from productivity orientations with 3,154 participants benefitted (14%)	a.1) 8,480 MSMEs benefitted from productivity orientations with 15,675 participants benefitted (110.4%)
> Productivity Training end Consulting Services provided		> 912	> 1,040	> 1,040	> 528	a.2) 3,520 MSMEs benefitted from training and consulting services	a.2) 469 MSMEs benefitted from training and consulting services with 1,356 participants benefitted (13.3%)	a.2) 1,803 MSMEs benefitted from training and consulting services with 3,748 participants benefitted (51%)	a.2) 1,027 MSMEs benefitted from training and consulting services with 2,399 participants benefitted (29%)	e.2) 3,299 MSMEs benefitted from training and consulting services with 7,503 participants benefitted (94%)
> Productivity Improvement Programs Developed		> 880	> 1,056	> 1,056	> 528	3,520 productivity improvement programs/action plans developed and monitored with (50% implemented)	469 productivity improvement programs/action plans developed and monitored	1,803 productivity improvement programs/action plans developed and monitored	1,027 productivity improvement programs/action plans developed and monitored	3,299 productivity improvement programs/action plans developed and monitored with 234 MSMEs Implemented
> Action Plans/Terminal Reports				> 60	> 80	- 160 action plans/terminal reports documented	-	> 4 action plans/terminal reports documented	> 3 action plans/terminal reports documented	> 7 action plans/terminal reports documented
> Service Quality Seal of Recognition Awarded						- 80 firms awarded with SQ Seal of Recognition	-		> 7 firms awarded with SQ seal of recognition	> 7 firms awarded with SQ seal of recognition
b. Technical Assistance on Designing Productivity Performance Based Incentive Schemes		> 80	> 320	> 320	> 80	b. 800 MSMEs provided with technical assistance on designing productivity performance-based incentive schemes	b. 178 MSMEs provided with technical assistance on designing productivity performance-based incentive schemes (22.2%)	b. 387 MSMEs provided with technical assistance on designing productivity performance-based incentive schemes (48.3%)	b. 222 MSMEs provided with technical assistance on designing productivity performance-based incentive schemes (26.7%)	b. 787 MSMEs provided with technical assistance on designing productivity performance-based incentive schemes (97%)
> MSMEs assisted with productivity based incentive scheme installed				> 20	> 60	- 80 MSMEs assisted with productivity-based incentive schemes installed	-	4 MSMEs with productivity-based incentive schemes installed	10 MSMEs with productivity-based incentive schemes installed	14 MSMEs with productivity-based incentive schemes installed
> MSMEs implementing Tier 2 Documented				> 20	> 60	- 80 MSMEs implementing Tier2 documented	-	5 MSMEs implementing Tier 2 documented	11 MSMEs implementing Tier 2 documented	16 MSMEs implementing Tier 2 documented
<b>2. Development of Training Modules</b>										
e) Development of training modules/programs						> 3 training modules developed/upgraded				

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- innovation ( One -Hour Session Guide)							> Upgrading on-going	> Draft Productivity/Innovation module submitted for review	> Module submitted and pilot tested among firms during the Green Productivity and and ISTIV Bayanihan Training to RTW/PB IX on Sept. 28-29, 2017 in Dipolog City, Zamboanga del Norte	
- Lean Manufacturing							> Final draft module presented to the Executive Director	> Evaluation of Lean management module based on April 6 pilot run		
- Green Productivity							> Pilot tested conducted in RTW/PB- NCR	> Lean management module revised and submitted		
								> Research on green innovations and gathering of comments suggestions from program implementation on goina for submission on 28 July 2017	> Module upgraded for presentation to Directorate	
b) Development of e-Learning modules - Finalization of the following: ✓ Bookkeeping  ✓ Stock Control  ✓ 5S ✓ 3Rs++		> Draft modules presented to Directorate	> Modules revised		> Modules finalized	> Modules finalized	> Revision of the 4 e-Learning modules on goina based on comments during Initial presentation	> On-going revision of modules based on the comments of the Directors	> Submitted mechanics on e-Learning	
								> 3Rs++ e-learning module reviewed	> e Module on Stock Control submitted for presentation to Directorate	
<b>II. Intensive Information Campaign</b>										
1. Development, Production and Dissemination of IEC Materials Tamang Kaalaman sa Kita at Kakayahang (TKK)		54,000	81,000	81,000	54,000	c. 270,000 clients reached thru advocacy information services	c. 83,693 clients (31%) reached thru advocacy information services on the ff.: - Public information - 5,308 assistance - IEC materials - 25,819 - Wage clinique/ seminar/public fora - 5,092 - Mass media - 47,474	c. 114,390 clients (42%) reached thru advocacy information services on the ff.: - Public information - 5,559 assistance - IEC materials - 56,570 - Wage clinique/ seminar/public fora - 6,526 - Mass media - 45,735	c. 54,114 clients (20%) reached thru advocacy information services on the ff.: - Public information - 4,085 assistance - IEC materials - 24,907 - Wage clinique/ seminar/public fora - 2,083 - Mass media - 23,029	252,197 clients (93%) reached thru advocacy information services on the ff.: - Public information - 14,952 assistance - IEC materials - 107,296 - Wage clinique/ seminar/public fora - 13,711 - Mass media - 116,238
- Press conference/briefings conducted						> 12 press conference/ briefings conducted	> 3 press briefings conducted	> 9 press briefings conducted	> 12 press briefings conducted	
- Press/media releases		> 12	> 12	> 12	> 12	> 48 press releases	> 35 press/media releases disseminated	> 25 press/media releases disseminated	> 19 press/media releases disseminated	> 79 press/media releases disseminated
- Good news reporting		9	9	9	9	> 36 good news reports submitted	> 17 good news reports submitted to LCO	> 16 good news reports submitted to LCO	> 17 good news reports submitted to LCO	> 50 good news reports submitted to LCO
b. Learning Sessions on Wages and Productivity		> 2 learning sessions conducted	> 4 learning sessions conducted	> 3 learning sessions conducted	> 3 learning sessions conducted	> 12 Learning sessions on wages productivity & labor market-related topics/ concerns conducted	> 5 learning sessions conducted benefitting 293 participants (Male - 71, Female 222) from 182 companies	> 4 learning sessions conducted benefitting 163 participants (Male - 28, Female 135) from 98 companies	> 3 learning sessions conducted benefitting 154 participants (Male 24, Female 130) from 94 companies	> 12 learning sessions conducted benefitting 510 participants (Male - 123, Female 610) from 374 companies
c. Customer Satisfaction Rating (CSM)						> 100% of clients who rate technical advice as satisfactory or better on the ff.: a) Training / Orientation	> 100% of 1,298 respondents rated course content, materials and trainer satisfactory or better	> 100% of 3,435 respondents rated course content, materials and trainer satisfactory or better	> 100% of 2,555 respondents rated course content, materials and trainer satisfactory or better	> 100% of 7,288 respondents rated course content, materials and trainer satisfactory or better
						b) Information and Technica Assistance (walk-in clients/ Learning Session)	> 100% of 1,808 respondents rated satisfactory or better from the information and technical assistance provided	> 100% of 1,621 respondents rated satisfactory or better from the information and technical assistance provided	100% of 1,026 respondents rated satisfactory or better from the information and technical assistance provided	> 100% of 4,455 respondents rated satisfactory or better from the information and technical assistance provided

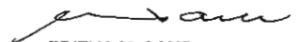
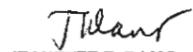
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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	
2 Productivity Olympics (PO)		> Review of PO 2017 Criteria and Mechanics	> Creation of NSC and NJP > Briefing of the ff: - CO evaluators  - NSC - NJP	> National Screening/Judging	> NPO conducted	> 100% of request for legal advice acted upon within 5 days from receipt of request  > Productivity Olympics conducted/ winners awarded	> 100% of 391 requests for legal advice acted within 5 days  > Concept note prepared/ revised > Mechanics and guidelines for 2017 PO finalized  > PO Committee meeting conducted ( March 2) > 2017 PO poster design disseminated > Briefing workshop for 2017 > PO regional focal person conducted ( March 28) > Technical assistance to RTWPBs re launching of 2017 PO provided	> 100% of 256 requests for legal advice acted within 5 days  > Database and summary of regional nominees and winners by size and sector prepared  > Briefing of 2017 PO National Judging Panel conducted at Bayleaf ( 20 June) > Briefing of 2017 PO National Screening Committee conducted at Bayleaf (June 30) > Regional winners awarded/ recognized > Documents of Regional winners are currently under review by the NWPC internal auditors	> 100% of 195 requests for legal advice acted within 5 days  > 127 PO Regional winners evaluated, screened by PO-TWG at Cherry Blossoms Hotel (10-11 Aug.)  > NSC selection of national finalists conducted at A Venue Hotel in Makati (29 August 2017)  > National Judging Panel selection of national winners conducted at Hotel Jen (15 Sept. 2017)	> 100% of 842 requests for legal advice acted within 5 days
3 Wage & Productivity Caravan - ("Usapang 2Ps: Pasahod at Productivity")						> 16 regional caravans conducted		> 15 regional caravan conducted	> 1 regional caravan conducted (RB X)	16 regional caravans conducted with 1,541 participants from 1,140 MSMEs
4. Capacity Building										
a. Gainsharing Training				> Training conducted		> Training conducted		> Preparations for the conduct of Gainsharing training on going		
b. TOT Fundamentals of Training Methods (Delivery Facilitation cum Updating of Emerging Productivity Tools and Techniques)					> Training conducted	> Training conducted				
c. Wage and Wage Related Statistics Training		> Developed training materials		> Training conducted		> Developed training materials > Training conducted	> Training materials developed > Wage & Wage Related Statistics Training conducted with 44 participants from CO and RBs at Lotus Garden Hotel (29-30 March 2017)			
d. Training of Trainers on Lean Manufacturing for MSMEs									> Concept note prepared > Communications with Toyota Phils.re plant tour coordinated	
<b>MFO 2: WAGE REGULATION SERVICES</b>										
<b>1. More Inclusive Consultation with Stakeholders and Social Partners</b>										
1. TIER 1										
a) Review/Monitoring of socio-economic situation in the region		> 1 report prepared	> 1 report prepared	> 1 report prepared	> 1 report prepared	> 4 reports prepared	> 1st quarter report prepared	> 2nd quarter report prepared	> 3rd quarter report prepared	
b) Issuance of Wage Orders WOs/Implementing Rules (IRs) in accordance with the TTWS guidelines, as necessary		> WOs/IRs issued as necessary	> WOs/IRs issued as necessary	> WOs/IRs issued as necessary	> WOs/IRs issued as necessary	> Wage orders/ implementing rules in accordance with the TTWS guidelines as necessary	> 1 wage order Issued (VII)	> 4 wage orders issued ( CAR, III, V,X )	> 3 wage orders issued ( NCR, II, IV-B)	8 wage orders issued ( NCR, CAR, II, III, IV-B, V, VII, X)
c) Public hearings/consultations conducted as necessary		> 17 public hearings/ consultations conducted as necessary	> 7 public hearings/ consultations conducted as necessary	> 4 public hearings/ consultations conducted as necessary	> 4 public hearings/ consultations conducted as necessary	> 32 public consultations conducted as necessary	> 13 public hearings/ consultations conducted with 1,052 participants (Male- 400 Female- 652)	> 10 public hearings/ consultations conducted with 1,034 participants (Male- 404 Female- 630)	> 9 public hearings/ consultations conducted with 724 participants (Male- 275 Female- 1,528)	32 public hearings/ consultations conducted with 2,810 participants (Male- 1,079 Female- 2,810)
2. TIER 2										
a) Wage Advisory for KEGs issued, as necessary		> Wage advisory for KEGs issued as necessary	> Wage advisory for KEGs issued as necessary	> Wage advisory for KEGs issued as necessary	> Wage advisory for KEGs issued as necessary	> Wage advisory for KEGs issued as necessary		> No advisories for KEGs issued  > Wage advisories implementation on-going		

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b) Provision of technical assistance										
3. Minimum Wage for Domestic Workers (DW) as necessary		> WOs/IRs issued as necessary	> WOs/IRs issued as necessary	> 2 dom work wage orders issued (CAR, VII)	> 2 dom work wage orders issued (II, V)	> 1 dom work wage order issued (III)	6 Domwork wage orders issued (CAR, II, III, IV-B, V, VII)			
4. Facility Evaluation (FE) / Time and Motion Studies (TMS)		> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of 51 FE applications/ requests from firms with complete documents acted upon - 30 out of 51 or 59% FE orders issued	> 100% of 67 FE applications/ requests from firms with complete documents acted upon - 47 out of 67 or 70.1% FE orders issued	> 100% of 78 FE applications/ requests from firms with complete documents acted upon - 50 out of 78 or 64% FE orders issued	100% of 151 FE applications/ requests from firms with complete documents acted upon - 123 out of 151 or 81.5% FE orders issued
5. Resolution of wage and exemption cases										
a) Wage Exemption Cases filed with the Regional Boards						> 100% disposition rate	> 100% disposition rate (6 out of 6 application for wage exemption disposed)	> 100% disposition rate (3 out of 3 application for wage exemption disposed)	> 100% disposition rate (4 out of 4 application for wage exemption disposed)	> 100% disposition rate (13 out of 13 applications for wage exemption disposed)
Cases resolved within 45 days upon receipt of application for exemption						> 100% cases resolved with in 45 days				> 100% or 13 out of 13 cases resolved with in 45 days upon receipt of application
b) Appeals on Wage Orders/ Exemption Cases filed with the Commission						> 100% disposition rate	> 100% disposition rate (3 out of 3 application on appeals on wage orders/ exemption cases disposed)	> 100% disposition rate (1 out of 1 application on appeals on wage orders/ exemption cases disposed)	> 1 application on appeal on wage order/exemption case filed (received only 25 Sept. 2017)	> 80% disposition rate (4 out of 5 application on appeals on wage cases disposed) (1 pending, for decision of the Commission)
<b>II. Strengthen Research and Database to Support Policy Development</b>										
1. Conduct of Research										
a. Setting Standards for Various Industries Using Results for Time and Motion Study (TMS)		> Concept note prepared	> Desk research conducted	> Desk research conducted	> Completion of report > Presentation of report to the Directorate/ Commission	> Report prepared	> Literature search conducted	> Concept note prepared > Data using SPSS encoded > Data processed and validated	> Draft report prepared > Data analyzed	
b. Analysis of the PSA Survey Results on PIPs and Gainsharing Practices		> Coordination with PSA on output tables	> Coordination with PSA on output tables	> Coordination with PSA on output tables	> Output tables received from PSA > Analysis of the survey results	> Survey results analyzed/ presented to DOLE-IACRSM	> Coordinated with PSA regarding MOA	> Part V survey questionnaire guidelines reviewed/submitted to PSA > Justification for restoration on agency to agency agreements submitted > Coordination with PSA re conduct of rider survey on productivity and gainsharing on going	> Notarized MOA sent to PSA > Transfer of fund as payment and bill statement coordinated with PSA	
c. Empirical Framework Study for Domwork		> Concept note prepared	> Desk research conducted	> Preparation/ completion of report > Report presented		> Report prepared	> Literature search conducted	> Prepared the following: a. Concept note b. Rider questionnaires c. Comparative domwork questionnaires vis a vis labor force d. Desk research on Kasambahay Act 10361 output of TWG check-list	> Questionnaire finalized > Meeting with PSA conducted	
d. Study on the Compensation Scheme in the Fishing Industry					> Report presented			> Regional consultations in Region VI attended	> Questionnaires for fishers/ operators finalized > Meeting with officials and staff of DOLE-NCR on planned survey of operations among fishing vessels attended > Survey among fishers, skippers, captains and owners of small scale commercial	

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e. Impact Assessment of the Productivity Olympics on Selected Winning MSMEs, 2009-2015		> Research design developed	> Company level visit conducted	> Research paper submitted			> Draft concept note presented to Exec. Director > Sampling methodology developed	> Framework and guidelines for plant level visit prepared > Profile of selected PO winners updated > Inputs for the guide questionnaire provided > List of 2009-2015 PO winners provided	> fishing vessels in Gen Santos City conducted > Database developed > Firm level visits to selected PO winners (SLERs Industries Inc, Wellmade Motors & Dev. Corp., Our Tribe Food Products Corp., MB Decena, Greenlight Power Inc., Thousand Oaks Packaging) conducted > Highlights of the meeting on the conduct of firm level visits submitted > Guide questionnaires for all selected PO winners filled-up	
f. Compensation Scheme of Selected Industries (KEGs)					> Report presented			> Desk research conducted > Monographs for the following prepared: - Food Manufacturing - Transport, Storage and Communications	> Revised/finalized monographs for the following activities: - Accommodation and food service - Financial and insurance - Human health and social work - Food Manufacturing - Transport, Storage and Communications	
2. Comments/Position/Technical Papers on Legislative Bills on Wages and Productivity		> Comments/ position technical papers on legislative bills/news articles/ policy reforms on wages and productivity prepared/ submitted as necessary/ requested	> Comments/ position technical papers on legislative bills/news articles/ policy reforms on wages and productivity prepared/ submitted as necessary/ requested	> Comments/ position technical papers on legislative bills/news articles/ policy reforms on wages and productivity prepared/ submitted as necessary/ requested	> Comments/ position technical papers on legislative bills/news articles/ policy reforms on wages and productivity prepared/ submitted as necessary/ requested	> Comments/ position technical papers on legislative bills/news articles/ policy reforms on wages and productivity prepared/ submitted as necessary/ requested	> Provided inputs to amendatory bill to RA 6971	> Researched on House bill 5292 ( HB # 561, 2519 and 3251) at House of Representatives archives/ library > Highlights/summary of 16th Congress meeting on RA 6971 prepared > Participated on the drafting of implementatlna rules for RA 107771 Green Jobs Act > Coordinated with the House of Representatives on the status of RA 6871 amendatory bill		
3. Maintenance/review of wages and productivity databases		> Database updated/ maintained		> Updated labor productivity database	> Updated labor productivity database > 2014-2016 GRDP updated > Labor productivity by sector and region statistics updated > IMD-WCY and WEF-GCI data updated > Regional infographics updated	> National and sectoral LP based from PSA data updated > Report on competitiveness for APO Conference Malaysia prepared/ submitted to ED > Regional infographics updated				
> Updating/maintenance of database - Philippine Labor Productivity Statistics - ASEAN > Philippine competitiveness landscape > Updating of National and Regional Infographics			> Philippine competitiveness landscape updated		> Philippine competitiveness landscape updated		> 1 national and 16 regional infographics updated			
INSTITUTIONAL SUPPORT										
1. NEDA-PDP			as the need arises							
2. DOLE Incentivizing Compliance (ICP)			as the need arises				> Provided list of 2015 Productivity Olympics national winners to BWC			
3. Integrity Development Program		> Reports submitted	> Reports submitted	> Reports submitted	> Reports submitted	> 4 reports submitted	> 1st quarter report submitted to DOLE-LS on 3 April 2017	> 2nd quarter report submitted to DOLE-PS on 3 July 2017	> 3rd quarter report submitted to DOLE-PS on 3 October 2017	

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4. Green Management System Green Our DOLE Program (GODP)		> 5S program implemented	> 5S program implemented	> 5S program implemented	> 5S program implemented		> 1st qtr. GODP accomplishment report submitted to DOLE-AS 5 April 2017	> 2nd qtr. GODP accomplishment report submitted to DOLE-AS 5 July 2017	> 3rd qtr. GODP accomplishment report submitted to DOLE-AS 4 Oct. 2017	
		> Waste segregation implemented/maintained	> Waste segregation implemented/maintained	> Waste segregation implemented/maintained	> Waste segregation implemented/maintained		> Waste segregation implemented	> Continuing implementation on the following programs/projects: - Waste segregation - "Smoke-Free environment" - 5S - Energy and water conservation - Beautification and greening workplace	> Continuing implementation on the following programs/projects: - Waste segregation - "Smoke-Free environment" - 5S - Energy and water conservation - Beautification and greening workplace	
5. Gender and Development Plan (GAD)		> GAD programs and projects implemented	> GAD programs and projects implemented	> GAD programs and projects implemented	> GAD programs and projects implemented		> 2016 GAD-AR revised as per PCW review/remarks	> PCW endorsed NWPC 2018 Gad Plan and Budget (GPB) received 8 Aug. 2017	> Seminar on GAD Issues with Dir. Elnora B. Gotis of CSC as the resource speaker conducted 15 Sept. 2017	
								> Request letter sent to PCW re revision of 2018 GPB from 4.2 % to 5% (15 Aug. 2017)	> Request of 2018 GPB edited at GMMS 8 Sept. 2017	
<b>GENERAL ADMINISTRATION AND SUPPORT</b>										
1. Quality Management Systems (QMS) aligned with ISO Standards										
> Sustaining ISO Certification							> Updated risk registers and corresponding action plans to address the risks submitted	> Monitoring of the Corrective Actions conducted	> 2nd Quarter IQA conducted on 18-22 September	
							> Status of QMS commitments monitored	> Internal auditors findings presented to the Directorate during Management Review	> Consolidation of findings on-going	
> Establishment of NWPC QMS to 13 RBs (CAR, I, II, IV-B, V, VI, VII, VIII, IX, X, XI, XII, XIII)		> Internal audit conducted				> ISO certification awarded	> Conducted 1st quarterly ISO internal audit in Regions: I, II, IV-B, V, VI, VIII, IX, X, XIII	> Monitoring of Corrective Actions during the TUVSR surveillance conducted	> 2nd Quarter IQA conducted on 18-22 September	> Consolidation of findings on-going
2. Planning and Management Information Service										
a) Planning, Evaluation and Monitoring of programs and projects		> Corporate Planning Exercise conducted					> NWPC Corplan exercises conducted in the ff.: - NWPC -CO - CO-RB at Golden Phoenix Hotel Pasay City (Feb 22-23, 2017)			
		> Performance report consolidated/ submitted to DOLE/ DBM					> Corplan outputs prepared/ submitted to DOLE-PS	> 1st quarter performance assessment reports prepared/ submitted to DOLE	> 2nd quarter performance assessment reports prepared/ submitted to DOLE	> 3rd quarter performance assessment reports prepared/ submitted to DOLE
b) implementation of NWPC ISSP -2017							> ISSP 2017 report/ purchase request approved	> Procurement process on going	> Procurement/bidding process on-going	
> Development of e-Productivity Toolbox Information System		> Activities coordinated	> User's training conducted	> System pilot tested	> System developed		> Flow chart and user interface design presented to directorate	> Status report on the pilot test prepared/ submitted	> e-Prod Toolbox Information system implemented/ maintained	
		> System reviewed						> User's Training conducted 29-30 June 2017		
3. Administrative Services										
a) Human Resource Development										
> Staff Development Program		> Trainings/ seminars facilitated conducted	> Trainings/ seminars facilitated conducted	> Trainings/ seminars facilitated conducted	> Trainings/ seminars facilitated conducted		> 13 local trainings availed and/ or organized at Central Office - 11 internal trainings conducted/organized	> 10 local trainings availed and/ or organized at Central Office - 5 internal trainings conducted/organized	> 10 local trainings availed and/ or organized at Central Office - 9 internal trainings conducted/organized	> 33 local trainings availed and/ or organized at CO - 25 internal trainings conducted/organized

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> Health, Safety and Welfare Program			> Annual physical examination facilitated	> Vaccinations conducted	> Vaccinations conducted		benefitting 331 participants (Male- 100, Female - 231) - 2 external trainings conducted benefitting 2 participants (Male- 1, Female - 1)  > Annual Physical Exam conducted 27 March 2017 > Seminar on Diarrhea conducted ( 7 March 2017)	benefitting 157 participants (Male- 58, Female - 99) - 5 external trainings conducted benefitting 5 participants (Male- 1, Female - 4)	benefitting 377 participants (Male- 119, Female - 258)  - 1 foreign training participated by ED Sy in KL, Malaysia (Sept 11-15) sponsored by APO  > Mandatory Random Drug Test conducted 22 Sept. 2017  > Stress Management Program -Free haircut and upper body massage conducted by MMDC (19 Sept. 2017)	benefitting 865 participants (Male- 277, Female - 588) - 7 external trainings conducted benefitting 7 participants (Male-2, Female -5)  - 1 foreign training participated by 1 female participant
> Employees Benefits/ Awards/Incentives		> Loyalty award/ rewards/ incentives processed		> 3 Loyalty awards processed	> 3 step increments processed	> 12 step increments processed	15 step increments processed 3 loyalty awards processed			
b) Personnel Management Services		> Hiring/recruitment selection, promotion and retirement facilitated		> 4 appointments processed/ issued	> 1 appointment processed/ issued	> 8 appointments processed/ issued	13 appointments processed/ issued			
4. Financial Management										
a) Financial Workshop		> Financial workshop conducted					> Financial workshop on closing of books conducted on Jan 26-30, 2017		> Midyear Assessment Workshop and Implementation of Enhanced e NGAS and e-Budget System conducted/participated by 32 RB participants at H2O Hotel, Manila on Aug. 30-Sept. 1, 2017	
b) Allotment Utilization		> 20%	> 30%	> 25%	> 25%	> 100% fund utilization	Allotment utilized PS- 21% MOOE - 19% CO - 0% Total - 21%	Allotment utilized PS- 47% MOOE - 47% CO - 0% Total - 47%	Allotment utilized PS- 69% MOOE - 72% CO - 58% Total - 70%	
c) Cash Utilization		> 100% of NCA for the quarter  > Reports submitted	> 100% of NCA for the quarter  > Reports submitted	> 100% of NCA for the quarter  > Reports submitted	> 100% of NCA for the quarter  > Reports submitted	> 100% cash utilization	> 100% cash utilization base on cash program  > Monthly SAOB reports submitted to DOLE-FMS	> as of June 30, 2017 94% cash utilization base on cash program  > Monthly SAOB reports submitted to DOLE-FMS	> as of August 31, 2017 88% cash utilization base on cash program  > Monthly SAOB reports submitted to DOLE-FMS	Deadline of Sept report of disbursement for RBs in on 15 Oct. 2017
Other Initiatives :										
> PRIME-HRM							> NWPC received the Certificate of Recognition for meeting HR Maturity Level III for HR System and competencies under the CSC's Program on Institutionalize Meritocracy and Excellence In Human Resource Management PRIME-HRM) on March 8, 2017 at Novotel Cubao, Quezon City	> Attended the Enhanced HRM forum on June 30, 2017 at Phil. Port Authority  > Agency Action Plan on PRIME-HRM drafted		
> NWPC-ECOP MOU							> NWPC signed a Memorandum of Understanding w/ Employers Confederation of the Phils. (ECOP) for the advocacy and implementation of Productivity Toolbox and Two-Tiered Wage System (2TWS). The Productivity Toolbox and TTWS will form part of the package assistance to be offered by the ECOP local chapters to its members			

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> Regional Consultation on DO 156-16							> Attended regional consultations on DO-156-16 (Rules and Regulations Governing the Working and Living Conditions of Fishers on-board Fishing Vessels Engaged in commercial Fishing Operation ) in NCR and Zamboanga			
Prepared by:  LOURDES M. SECILLANO Chief, PID		In coordination with :  EDITHA M. SAUS Chief, FMD				Approved by:  JEANETTE T. DAMO Officer-in-Charge			Date: October 11, 2017	

In: Planning/Agency Per. Reports Quarterly 2017 Physical Report of Oper. as of Sept 2017