

## NATIONAL WAGES AND PRODUCTIVITY COMMISSION Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contact Signing		Total	MOOE	CO	
	<b>PRS &amp; TS</b>	<b>PRS &amp; TS</b>										
	Foods and other incidental expenses for meetings/activities		Small Value Procurement					GAA	120,000.00			
	<b>FINANCIAL AND MANAGEMENT</b>	<b>FMD</b>										
	CY 2016 Financial Reports Preparation with Unified Reporting System (URS) Online Submission Workshop		Large Value Procurement					GAA	500,000.00			
	<b>TRAINING AND TECHNICAL SERVICES</b>	<b>TTSD</b>										
	<b>DEVELOPMENT OF MODULES (PRODUCTIVITY 101 WITH INNOVATION AND LEAN MANUFACTURING)</b>											
	Transportation/Per Diem (April 2017)							GAA	41,000.00			
	Training Venue, Accommodation and Food (May 2017)		Small Value Procurement					GAA	345,000.00			
	Training Venue, Accommodation and Food (August 2017)		Small Value Procurement					GAA	345,000.00			
	Transportation/Per Diem (February, June, October 2017)							GAA	119,000.00			
	<b>WAGE POLICY AND RESEARCH</b>	<b>WPRD</b>										
	<b>STUDY ON WAGE SYSTEM/MODELS AMONG ASEAN MEMBER STATES (AMS)</b>											
	Conduct meetings, Presentation of the result of the study							GAA	50,000.00			
	<b>DOCUMENTATION OF COMPENSATION SCHEME IN THE FISHING INDUSTRY</b>											
	Conduct meetings, Validation of result with Regions IX, XI and XII							GAA	50,000.00			
	<b>CAPACITY BUILDING ON WAGES AND PRODUCTIVITY</b>							GAA	200,000.00			
	<b>REVIEW OF THE METHODOLOGY IN ESTIMATING THE FAMILY LIVING WAGES</b>											
	PURCHASE OF THE 2015 FIES AND JAN. 2016 LFS PUF							GAA	30,000.00			

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	<b>PRODUCTIVITY AND POLICY RESEARCH</b>	<b>PPRD</b>										
	<b>EXPERTS' ROUNDTABLE DISCUSSION (RTD) ON PRODUCTIVITY AND QUALITY</b>											
	Rental of venue of food (38pax)		Small Value Procurement					GAA	75,200.00			
	Honoraria (11pax)							GAA	55,000.00			
	Supplies		Small Value Procurement					GAA	5,000.00			
	<b>CONSULTATIVE MEETING ON THE IMPLEMENTATION OF RA 6971</b>											
	Rental of venue/food (20pax)		Small Value Procurement					GAA	19,000.00			
	Supplies		Small Value Procurement					GAA	1,000.00			
	<b>REVIEW AND FINALIZATION OF 2017 PRODUCTIVITY OLYMPICS (PO) CRITERIA AND MECHANICS</b>											
	Supplies, food, and other meeting expenses		Small Value Procurement					GAA	15,000.00			
	<b>BRIEFING AND WORKSHOP OF 2017 PO REGIONAL FOCAL PERSON</b>											
	Rental of venue/food/accommodation (26pax)		Small Value Procurement					GAA	92,450.00			
	<b>REGIONAL LAUNCHING OF 2017 PO / CREATION OF RSC / SCREENING OF REGIONAL NOMINEES</b>											
	Meetings and reproduction of IEC materials (16 regions at 30,000 each)							GAA	480,000.00			
	<b>AWARDING OF 2017 PO REGIONAL WINNERS (16 REGIONS AT 30,000 EACH)</b>							GAA	480,000.00			
	<b>BRIEFING OF 2017 PO NATIONAL SCREENING COMMITTEE (NSC) AND NATIONAL JUDGING PANEL (NJP)</b>											
	Rental of venue/food (67pax)		Small Value Procurement					GAA	23,850.00			
	<b>BRIEFING OF 2017 PO INTERNAL (CO) EVALUATORS</b>											
	Food and other meeting expenses (30pax)		Small Value Procurement					GAA	3,000.00			
	<b>2017 PO INTERNAL EVALUATORS SCREENING OF REGIONAL WINNERS</b>											

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	Food and other meeting expenses (30pax)		Small Value Procurement					GAA	9,000.00			
	<b>2017 PO NATIONAL SCREENING</b>											
	Rental of venue and food (67pax) Honoraria (36pax)		Small Value Procurement					GAA GAA	52,200.00 108,000.00			
	<b>2017 PO NATIONAL JUDGING</b>											
	Rental of venue and food (76pax) Honoraria (13pax)		Small Value Procurement					GAA GAA	163,400.00 65,000.00			
	<b>AWARDING OF THE 2017 PO NATIONAL WINNERS</b>											
	Rental of venue and food (250pax) Honorarium (3pax) Cash Incentives (37pax) Trophies (36pax)		Public Bidding					GAA GAA GAA GAA	1,125,000.00 15,000.00 1,180,000.00 45,000.00			
	<b>ANALYSIS OF THE PHILIPPINE STATISTICAL AUTHORITY'S (PSA) SURVEY RESULT ON PRODUCTIVITY IMPROVEMENT AND GAINSHARING PRACTICES, 2014-2015</b>		Small Value Procurement									
	PSA'S conduct of survey (1 survey)							GAA	150,000.00			
	<b>IMPACT ASSESTMENT OF THE PRODUCTIVITY OLYMPICS ON SELECTED WINNING MSMEs, 2008 - 2015</b>											
	Food (2pax; 14regions) Accommodation (2pax; 14regions) Airfare (2pax; 14regions)		Small Value Procurement Small Value Procurement Small Value Procurement					GAA GAA GAA	13,440.00 67,200.00 80,000.00			
	<b>PRODUCTIVITY DATABASE MAINTENANCE</b>		Small Value Procurement					GAA	2,000.00			
	<b>PLANNING AND INFORMATION</b>	PID										
	<b>MEDIA CAMPAIGN</b>											
	Radio & TV guestings/plugs Press Release		Small Value Procurement Small Value Procurement					GAA GAA	20,000.00 200,000.00			
	<b>PUBLICATION</b>											
	Annual Report Compendum News Bulletin Documentation PO Winner Postage/Courier Services		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement					GAA GAA GAA GAA GAA	30,000.00 50,000.00 60,000.00 60,000.00 20,000.00			

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	<b>IEC MATERIALS DEV &amp; DISTRIBUTION</b>											
	Posters/Brochures/Flyers		Small Value Procurement					GAA	50,000.00			
	Tarpaulin (PO-NPC)		Small Value Procurement					GAA	20,000.00			
	Corporate Kit (PO-NPC)		Small Value Procurement					GAA	250,000.00			
	Promo Materials		Small Value Procurement					GAA	200,000.00			
	Development of AVP		Small Value Procurement					GAA	50,000.00			
	<b>DOLE-CorPlan/MYPA CorPlan/MYPA</b>		Small Value Procurement					GAA	120,000.00			
	CO CorPlan/MYPA venue/accommodation		Small Value Procurement					GAA	250,000.00			
	CO-RB CorPlan/MYPA venue/accommodation		Large Value Procurement					GAA	600,000.00			
	<b>IMPLEMENTATION OF IT PROJECTS</b>		Small Value Procurement					GAA	60,000.00			
	<b>ITR MAINTENANCE</b>		Small Value Procurement					GAA	360,000.00			
	<b>ICT HARDWARE/SOFTWARE</b>		Public Bidding					GAA	5,637,000.00			
	<b>INTERNET CONNECTIONS</b>		Public Bidding					GAA	840,000.00			
	<b>WEBSITE MAINTENANCE</b>		Small Value Procurement					GAA	120,000.00			
	<b>2016 CONTINUING APPROPRIATIONS (e-ProdToolbox)</b>		Public Bidding					GAA	414,000.00			
	<b>LEARNING SESSION</b>		Small Value Procurement					SELF FUNDED	-			
	<b>ADMINISTRATIVE DIVISION</b>	AD										
	<b>HUMAN RESOURCE MANAGEMENT</b>											
	Job Competency / Staff Development		Small Value Procurement					GAA	320,000.00			
	Implementation of NWPC PRAISE Program		Small Value Procurement					GAA	50,000.00			
	Programs for Stress Management		Small Value Procurement					GAA	80,000.00			
	Team-Building Exercise		Small Value Procurement					GAA	250,000.00			
	Programs for Senior Citizen		Small Value Procurement					GAA	90,000.00			
	<b>HEALTH AND WELFARE BENEFITS</b>											
	Annual Physical Examination		Small Value Procurement					GAA	250,000.00			
	Flu Vaccination		Small Value Procurement					GAA	35,000.00			
	Eye Check-up								-			
	<b>GENDER AND DEVELOPMENT (GAD)</b>											
	GAD related Programs and Projects		Small Value Procurement					GAA	120,000.00			
	<b>REVIEW OF 2016 OPCR OF DELIVERY UNITS</b>		Small Value Procurement					GAA	15,000.00			

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	<b>AND THEIR FORCED RANKING</b>											
	<b>GREEN-OUR-DOLE PROGRAM (GODP)</b>											
	Tree Planting		Small Value Procurement					GAA	50,000.00			
	<b>NWPC INTERNAL PROGRAMS</b>											
	NWPC 26th Anniversary Celebration		Small Value Procurement					GAA	70,000.00			
	General Assembly cum Christmas Party		Small Value Procurement					GAA	250,000.00			
	<b>DOLE ACTIVITIES WHERE NWPC COST-SHARED</b>											
	Labor Day							GAA	100,000.00			
	DOLE Sportfest							GAA	150,000.00			
	DOLE Anniversary							GAA	200,000.00			
	<b>OTHER SUPPLIES AND MATERIAL EXPENSES</b>											
	Fuel, Oil and Lubricants (Periodic Maintenance)		Small Value Procurement					GAA	400,000.00			
	<b>UTILITIES EXPENSE</b>											
	Water Supply							GAA	225,000.00			
	Electricity							GAA	1,800,000.00			
	<b>COMMUNICATION EXPENSE</b>											
	Postal Courier Service		Small Value Procurement					GAA	15,000.00			
	Mobile Loads/ Plan Subscription		Small Value Procurement					GAA	170,000.00			
	Cable Subscription		Small Value Procurement					GAA	16,000.00			
	<b>PROFESSIONAL SERVICES</b>											
	Janitorial Services							GAA	980,000.00			
	Security Services							GAA	1,500,000.00			
	<b>INSURANCE SERVICE</b>											
	Vehicle Insurance							GAA	45,000.00			
	<b>ADVERTISING EXPENSE</b>											
	Printing and Publication		Small Value Procurement					GAA	50,000.00			
	<b>TRANSPORTATION AND DELIVERY EXPENSE</b>											
	Transportation and Delivery		Small Value Procurement					GAA	25,000.00			

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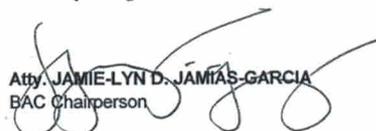
Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contact Signing		Total	MOOE	CO	
	<b>RENTALS</b>											
	Rent - Building and Structures		Small Value Procurement					GAA	9,000,000.00			
	Rent - Motor Vehicles		Small Value Procurement					GAA	40,000.00			
	<b>SUBSCRIPTION EXPENSE</b>											
	Newspaper and Magazine		Small Value Procurement					GAA	94,000.00			
	<b>OFFICE OF THE DIRECTOR II FOR TS</b>	<b>QMS</b>										
	<b>ISO CERTIFICATION FOR THE REST OF THE REGION</b>											
	TUV-R Surveillance Audit		Small Value Procurement					GAA	137,000.00			
	Risk Orientation		Small Value Procurement					GAA	180,000.00			
	Internal Quality Audit Training		Small Value Procurement					GAA	20,000.00			
	Quarterly Audit		Small Value Procurement					GAA	410,000.00			
	Office Supplies/Furnitures		Small Value Procurement					GAA	30,000.00			
	<b>REVIEW APPEALS AND LEGAL DIVISION</b>	<b>RALD</b>										
	Purchase of Law Books (Latest Edition)		Small Value Procurement					GAA	50,000.00			

**Grand Total: 32,752,740.00**

Prepared by:

  
**MARC ALEXIS M. ARABE**  
 BAC Secretariat

Recommended by:

  
**Atty. JAMIE-LYN D. JAMIAS-GARCIA**  
 BAC Chairperson

Approved by:

  
**PATRICIA P. HORNILLA**  
 OIC-Executive Director *ptd*

**DEFINITION**

1. **PROGRAM (BESF)** - A homogeneous group of activity necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project.
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule of Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund.
7. **Estimated Budget** - Agency approved estimated of project/program costs.

8. **Remarks** - brief description of program or project.

**Remarks**

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps

Breakdown into mooe and co for tracking purposes; aligned with budget documents  
 Any remark that will help GPPB track programs and projects