

QUARTERLY PHYSICAL REPORT OF OPERATIONS
as of 30 June 2021

FM-NWPC-PID-06
Revision 0
17 August 2015

Department Department of Labor and Employment
Agency National Wages and Productivity Commission
Operating Unit Central Office
Organization Code (UACS) 16 006 01 00000

Particulars	UACS CODE	Physical Targets					Physical Accomplishments		Physical Accomplishments		Remarks as of 30 June 2021
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter			
1	2	3	4	5	6	7 = (3+4+5+6)	8	9	10		
ORGANIZATIONAL OUTCOME 1: Capacity of MSMEs to implement productivity improvement program enhanced	301000000										
Enterprise Productivity Improvement Program											
1. Productivity Training Program (Productivity Toolbox: ISTIV PAP, ISTIV Bayanihan, ISTIV Plus SIB, Service Quality, 5S/7S, Lean Management, Retail Service Green Productivity, and other orientations) to improve workers' capacity and enterprise competitiveness		> 1,800	> 2,700	> 2,700	> 1,800	> 9,000 MSMEs oriented/trained	> 3,409 MSMEs were provided productivity orientations/training (38%)	> 7,317 MSMEs were provided productivity orientations/training (81%)	> 10,726 MSMEs were provided productivity orientations/training (119%)		
		> 1,344	> 2,016	> 2,016	> 1,344	> 6,720 MSMEs oriented	> 2,644 MSMEs benefitted from productivity orientations with 3,290 participants (39%)	> 5,694 MSMEs benefitted from productivity orientations with 6,161 participants (85%)	> 8,338 MSMEs benefitted from productivity orientations with 9,451 participants (124%)		
		> 456	> 684	> 684	> 456	> 2,280 MSMEs trained	> 765 MSMEs benefitted from productivity trainings with 969 participants (34%)	> 1,623 MSMEs benefitted from productivity trainings with 1,815 participants (71%)	> 2,388 MSMEs benefitted from productivity trainings with 2,784 participants (105%)		
		-	-	> 570	> 342	> 912 or 40% of MSMEs trained with PIP/action plans implemented	> 1.30% or 10 out of 765 MSMEs trained with PIP/action plans implemented	> 18% or 438 out of 2,388* MSMEs trained with PIP/action plans implemented <i>*Running total of MSMEs trained</i>	> 19% or 448 out of 2,388* MSMEs trained with PIP/action plans implemented <i>*Running total of MSMEs trained</i>		
		> 100%	> 100%	> 100%	> 100%	> 100% of clients who rated technical advice as satisfactory or better on training/orientation	> 100% or 968 out of 968 respondents rated training services as satisfactory or better > 100% or 619 out of 619 respondents rated frontline services as satisfactory or better	> 99% or 1,812 out of 1,814 respondents rated training services as satisfactory or better > 100% or 234 out of 2324 respondents rated frontline services as satisfactory or better	> 99% or 2,780 out of 2,782 respondents rated training services as satisfactory or better > 100% or 853 out of 853 respondents rated frontline services as satisfactory or better		
2. Technical Assistance on designing productivity performance-based incentive schemes (Tier 2)		> 80	> 320	> 320	> 80	> 800 MSMEs provided with technical assistance on designing productivity based incentive schemes	> 96 MSMEs provided with technical assistance on designing productivity-based incentive schemes (12%)	> 375 MSMEs provided with technical assistance on designing productivity-based incentive schemes (47%)	> 471 MSMEs provided with technical assistance on designing productivity-based incentive schemes (59%)		
3. Development of Webinar Modules on Productivity											
a. Develop three (3) webinar modules within the year:						> Three (3) webinar modules developed within the year	> Ongoing development of productivity modules: 1. Domestic Work 2. Productive Career Choice 3. 4Ps of Marketing	> Developed webinar modules: 1. Productive Career Choice 2. Improving Productivity of Domestic Work			
i. Improving Productivity of Domestic Work								> Ongoing development of webinar modules: 1. 4Ps of Marketing			
ii. 4Ps of Marketing								> Ongoing development of e-Learning modules: 1. Eight (8) Waste of LM 2. Retail and Visual Merchandising			
iii. Productive Career Choice								> Ongoing upgrade of training modules: 1. ISTIV Values for Smarter and Productive Workforce 2. ISTIV-SIB 3. Retail and Visual Merchandising in the New Normal 4. ISTIV Bayanihan - Bookkeeping - Stock Control - Costing and Pricing	> Ongoing upgrade of training modules: 1. ISTIV Values for Smarter and Productive Workforce 2. ISTIV-SIB in Times of Crisis 3. Retail and Visual Merchandising in the New Normal 4. ISTIV Bayanihan - Bookkeeping - Stock Control - Costing and Pricing 5. Business Continuity and Resiliency Planning		
4. Capacity Building											
a. Conducted three (3) webinars:						> Three (3) webinar conducted		> Prepared and submitted Concept Note of TOT			
i. Basic Trainers Training (for new trainers of RTWPBs) by October 2021								> Conducted scouting of resource speaker from CSC-CSI and COA-PDO for the Basic Training of Trainers			
ii. Run-Through/TOT on upgrade/new modules 5 days upon approval								> Prepared concept note on Innovation Bootcamp			
iii. TOT for PESO Managers and DOLE-FP on Work Ethics of a Productive Worker (upon request of Regional PESO Federation/Manager)								> Conducted TOT for PESO Managers and DOLE FP on Work Ethics of a Productive Worker - RTWPB VII (CAPESOM) (April 21) - RTWPB VII (NOAPSOM & SAPESOM) (April 28) - RTWPB VII (NOAPSOM & SAPESOM) (April 30)			
b. Conducted technical assistance upon request of RTWPB						> Technical assistance conducted upon request	> Conducted eight (8) technical assistance to RTWPBs re: 1. Business Continuity Planning and Management (BCPM)	> Conducted twenty two (22) technical assistance to RTWPBs/stakeholders re: 1. Business Continuity Planning and Management (BCPM)	> Conducted thirty (30) technical assistance to RTWPBs/stakeholders		

Particulars	UACS CODE	Physical Targets					Physical Accomplishments		Physical Accomplishments		Remarks as of 30 June 2021
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5. 2021 Productivity Olympics (Special Edition)			> 2021 PO criteria, mechanics, and guidelines reviewed by the end of April 2021		> 2021 PO conducted by the end of December 2021		<ul style="list-style-type: none"> - RTWPB NCR (March 17, 24) - RTWPB I (March 29) - RTWPB V (March 26) - RTWPB XII (March 22) 2. Guide to Starting and Growing Your Business: Tips for More Productive Online Shops - RTWPB IVB (March 19) - RTWPB VII (March 12) 3. Leaner Management in the Better Normal - RTWPB XII (March 24) 	<ul style="list-style-type: none"> - RTWPB NCR (April 05,14 and May 14,) - RTWPB II (April 14,15,16) - RTWPB V (April 14) - RTWPB VII (April 14 and May 20) - RTWPB X (April 28) - RTWPB XI (April 12 and May 20) - RTWPB XII (April 21) 2. Social Media Marketing: Tips on Creating Viral Posts - RTWPB MIMAROPA (April 08) - RTWPB NCR (June 10) 3. Guide to Starting and Growing Your Business: Tips for More Productive Online Shops - RTWPB NCR (June 03) 4. Service Quality: Building a Pandemic-Proof Customer Relations Service with DTI NCR - RTWPB NCR (June 22) 5. Green Productivity - RTWPB XII (April 07) - RTWPB V (April 14) 6. Productivity Toolbox orientation for Mission RACE-HERO program - BLE (June 08-11) 	<ul style="list-style-type: none"> > Research on the dimensions of employee engagement and business continuity for proposed 2021 PO Criteria > Submitted initial draft/proposed 2021 Productivity Olympics Criteria > Discussed with the PPRD staff the 2021 PO Budget > Discussed with the Directorate the 2021 PO proposed criteria, budget, and activities > Computed proposed honorarium for NJP and NSC members > Draft proposed criteria, budget, and activities and submitted to PRS Directorate > Canvassed on digital platform host provider for virtual awarding > Inquired DTI and BLE regarding the mechanics of awards and recognitions being given to MSMEs > Coordinated with CDA re: prizes/award received by the cooperative member on Gawad Parangal and Coop Kapatid Award > Prepared and proposed design for 2021 PO Awardee > Consolidated 2013-2019 PO National Winners and Finalist and updated PO database > Prepared and revised: <ul style="list-style-type: none"> - 2021 PO Forms - Scoring Guide - Criteria for Best RTWPB - 2021 PO Resolution - Computation of honorarium based form DBM Budget Circular - Brochure design and other IEC materials for Productivity Olympics - Concept Note - Draft PO rating scale and criteria for best RTWPB - Draft memo for RTWPB focal persons - Budget allocation for 2021 PO Commission Meeting > Presented 2021 PO criteria during the pre-commission meeting (March 03) > Presented new criteria and mechanics (March 11) > Presented during pre-commission meeting to discuss the revisions in the PO criteria (March 23) > Presented new PO criteria and mechanics (March 25) 	<ul style="list-style-type: none"> > Conducted 2021 PO Kick-Off on 27 April 2021 > Disseminated 2021 PO criteria manual and other IEC materials to RTWPBs 27 April 2021 > Conducted briefing workshop to regional focal persons (May 3, 4 and 7, 2021) > Conducted technical assistance to 16 RTWPBs > Prepared and posted invitation of 2021 PO to newspaper publication (30 May 2021 and 30 June 2021), Philippine Star 	
ORGANIZATIONAL OUTCOME 2: <i>Fair and reasonable minimum wages in accordance with law ensured</i> Wage Regulatory Program 1. Review of Existing Rules and Regulations		> Conducted 3 Area-Based Briefings on the Omnibus Rules on Minimum Wage Determination within first quarter of 2021					<ul style="list-style-type: none"> > Conducted 3 Area-Based Briefings on the Omnibus Rules on Minimum Wage Determination on January 20, February 03, and February 17 	<ul style="list-style-type: none"> > Conducted 3 Area-Based Briefings on the Omnibus Rules on Minimum Wage Determination on January 20, February 03, and February 17 	<ul style="list-style-type: none"> > Conducted 3 Area-Based Briefings on the Omnibus Rules on Minimum Wage Determination on January 20, February 03, and February 17 		

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2. Two-Tiered Wage System (TTWS)											
a. Tier 1											
i. TTWS monitoring report		> 1 report prepared	> 4 reports prepared	> 1 report prepared	> 1 report prepared	> 2 reports prepared					
ii. Conduct of public hearings/wage consultations		> At least one (1) public hearing if the Board issues a Wage Order; Consultations, as necessary	> At least one (1) public hearing if the Board issues a Wage Order; Consultations, as necessary	> At least one (1) public hearing if the Board issues a Wage Order; Consultations, as necessary	> At least one (1) public hearing if the Board issues a Wage Order; Consultations, as necessary	> At least one (1) public hearing if the Board issues a Wage Order; Consultations, as necessary	> No public hearings/wage consultation conducted	> No public hearings/wage consultation conducted	> No public hearings/wage consultation conducted		
iii. Issuance of Wage Orders		> as necessary	> as necessary	> as necessary	> as necessary	> Wage order issued, as necessary	> No wage order issued	> No wage order issued	> No wage order issued		
iv. Percentage of number of wage rates above the poverty threshold:											
> 100% of wage rates above the 2012 poverty threshold						> 100% of wage rates above the 2012 poverty threshold but not exceeding the average wage levels	> 92 out of 92 rates or 100% of wage rates above the 2012 poverty threshold	> 92 out of 92 rates or 100% of wage rates above the 2012 poverty threshold	> 92 out of 92 rates or 100% of wage rates above the 2012 poverty threshold		
> 98.40% of wage rates above the 2015 poverty threshold						> 98.40% of wage rates above the 2015 poverty threshold but not exceeding the average wage levels	> 63 out of 64 rates or 98.4% of wage rates above the 2015 poverty threshold	> 63 out of 64 rates or 98.4% of wage rates above the 2015 poverty threshold	> 63 out of 64 rates or 98.4% of wage rates above the 2015 poverty threshold		
> 41.43% of wage rates above the 2018 poverty threshold						> 41.43% of wage rates above the 2018 poverty threshold but not exceeding the average wage levels	> 29 out of 64 rates or 45.31% of wage rates above the 2018 poverty threshold	> 29 out of 64 rates or 45.31% of wage rates above the 2018 poverty threshold	> 29 out of 64 rates or 45.31% of wage rates above the 2018 poverty threshold		
b. Facility Evaluation (FE)/ Time and Motion Studies (TMS)		> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of 5 FE applications/requests from firms with complete documents acted upon - 3 FE orders issued	> 100% of 6 FE applications/requests from firms with complete documents acted upon - 6 FE orders issued	> 100% of 9 FE applications/requests from firms with complete documents acted upon - 9 out of 9 or 100% FE orders issued		
							> 100% of 4 TMS applications/requests from firms with complete documents acted upon - 3 TMS orders issued	> 100% of 5 TMS applications/requests from firms with complete documents acted upon - 2 TMS orders issued	> 100% of 8 TMS applications/requests from firms with complete documents acted upon - 5 out of 8 or 63% TMS orders issued		
c. Part-Fixed and Part-Performance Based Compensation Scheme in the PUB Industry		> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with complete supporting documents acted upon	> 100% of requests with completed supporting documents acted upon	> 100% of 21 applications/requests with complete documents acted upon - 21 orders issued	> 100% of 18 applications/requests with complete documents acted upon - 18 orders issued	> 100% of 39 applications/requests with complete documents acted upon - 39 orders issued		
d. Minimum Wage for Domestic Workers		> as necessary	> as necessary	> as necessary	> as necessary	> Wage order for domestic workers issued, as necessary	> No wage order for domestic workers issued	> No wage order for domestic workers issued	> No wage order for domestic workers issued		
3. Resolution of Exemption Cases											
a. Application for Exemption Case						> Achieved 98% disposition rate on application for exemption filed with RBs with the 45-day reglementary period	> No application for exemption received	> No application for exemption received	> No application for exemption received		
4. Appeals on Wage Orders and Exemption Cases											
a. Appeal on Wage Orders and exemption						> Achieved 98% disposition rate on appeal on wage orders and exemption cases within the 60-day reglementary period	> 100% Disposition Rate* *Two (2) cases filed last year but resolved this year	> No appeal on wage order and exemption cases received	> 100% Disposition Rate *Two (2) cases filed last year but resolved this year		
b. Report on Status of Exemption Cases submitted to NCMB		> 3 reports submitted every end of the month	> 3 reports submitted every end of the month	> 3 reports submitted every end of the month	> 3 reports submitted every end of the month	> 12 reports submitted every end of the month	> 3 reports submitted to NCMB	> 3 reports submitted to NCMB	> 6 reports submitted to NCMB		
5. Tamang Kaalaman sa Kita at Kakayahan (T3K)		> 54,000	> 81,000	> 81,000	> 54,000	> 270,000 clients reached thru advocacy services	> 169,322 (63%) clients reached thru information advocacy services on the following: - 3,680 public information assistance - 28,918 IEC materials - 3,316 wage clinics/seminar/public fora - 133,408 mass media	> 147,444 (54%) clients reached thru information advocacy services on the following: - 3,055 public information assistance - 37,342 IEC materials - 6,530 wage clinics/seminar/public fora - 100,517 mass media	> 316,766 (117%) clients reached thru information advocacy services on the following: - 6,735 public information assistance - 66,260 IEC materials - 9,846 wage clinics/seminar/public fora - 233,925 mass media		
		> 100%	> 100%	> 100%	> 100%	> 100% of request for legal advice acted upon within 5 days from receipt of requests	> 100% of 32 requests for legal advice acted within 5 days from receipt of request	> 100% of 85 requests for legal advice acted within 5 days from receipt of request	> 100% of 117 requests for legal advice acted within 5 days from receipt of request		
6. Learning Sessions		> 3 Learning Sessions conducted	> 12 Learning Sessions on wages, productivity, and labor market-related topics/concerns conducted	> No Learning Sessions conducted	> Prepared learning session calendar and deployment plan	> Learning sessions were moved to the second semester of 2021					
7. Research studies/ technical papers/											

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reports on wages and productivity as bases for sound policy formulation/ recommendation									
a. Amendment of Republic Act No. 6971						> Research/report completed	> Attended the Special TEC Meeting on the amendments of RA 6971 (March 16) > Attended meeting with ED Sy re issues raised during the TEC meeting (March 17) > Prepared meeting report for ED Sy	> Substitute bill approved in the House Committee on Labor and Employment and endorsed to House Committee on Ways and Means	
b. Framework for Linking Wage and Productivity Growth						> Research/report completed		> Conducted desk research > Revised/updated and submitted the outline of the study to Director Curada for review > Prepared draft key findings based on various research studies related to Linking Wages and Productivity	
c. Analysis of PIP and GS from ISLE Rider Survey						> Research/report completed		> On-going survey conducted by PSA	
d. Assessment of the Minimum Wage Policy Implementation						> Research/report completed by third-party expert > Technical and financial report submitted to ILO	> Coordinated with ILO the extension of Implementation Agreement and fund life for the Assessment of MW Policy Implementation > Regularly followed-up with PSA, thru NS Dennis Mapa and ANS W. Guillen, the July 2018 and January 2019 LFS Panel	> Sent letter request to PSA for the July 2018 and January 2019 LFS panel > Forwarded to Dr. Esquerra letter sent to PSA NS Mapa with ANS Wilma Guillen's response > Prepared/sent letter to ILO re: extension of implementation agreement until EO Nov 2021	
e. Development of an Empirical Framework for Setting Domestic Workers' Minimum Wages						> Empirical framework for setting domestic workers' minimum wages developed > Capacity building of the Boards on the Empirical Framework	> Organized/attended/documentated NWPC/PSRTI technical sessions to discuss the empirical framework options (Jan 14 & 25, Feb 5, Mar 1, 2021) > Provided relevant inputs/data to PSRTI (DomWork MinWage as of December 2018 and PPT Material on Kasambahay Survey Results) > Prepared presentation material for ED on PSRTI's Empirical Framework Options > Attended NWPC-PSRTI DomWork meeting and provided meeting highlights > Prepared/revised presentation on DomWork empirical framework options > Presented the DomWork empirical framework options to ED (including its application to the proposed P6,000 DW minimum wage)	> Organized/coordinated/documentated NWPC-PSRTI Meeting April 14, May 3) > Prepared/sent email re: PRS clarifications on the empirical framework options to PSRTI > Prepared presentation material for ED: PSRTI Empirical Framework Option (with decision points) > Presented the DomWork empirical framework options to ED (including its application to the proposed P6,000 DW minimum wage) > Prepared/sent kasambahay survey material for public use to BWSC	
f. A Study on Prevailing Wages of Barangay Micro-Business Enterprises' Workers						> Research/report submitted	> Organized/attended/documentated NWPC-DTI Meeting on the Data Sharing Agreement (DSA) > Revised/finalized Data Sharing Agreement in coordination with RALD > Prepared/finalized list of registered BMBEs that will take part in the research > Modified the Data Privacy Statement in Google Forms for the BMBE Study	> Prepared/sent follow-up email to DTI re: Data Sharing Agreement > Reviewed/facilitated routing of DTI Data Sharing Agreement within NWPC > Prepared/revised proposed additional questions on productivity for the study > Incorporated proposed additional questions on productivity in the Google form > Facilitated actual signing and delivery of Data Sharing Agreement to DTI	
g. Feasibility of Establishing an Accreditation System for 3rd-Party Service						> Research/report completed	> Disseminated survey questionnaires to RBs > Monitored/checked up RBs' responses to the survey questionnaire > Encoded and consolidated survey responses	> Consolidated and coordinated with RBs re: FE/TMS survey responses > Prepared FE/TMS survey highlights	
INSTITUTIONAL SUPPORT									
1. Gender and Development (GAD) Plan		> GAD programs and projects implemented/ conducted		> PCW endorsed NWPC 2020 GAD Plan and Budget received on 01 March 2021 > 2020 GAD-AR first draft submitted to PCW thru GMMS (online) on 12 March 2021 > Conducted the following activities during the Women's month celebration: 1. "He Says, She Says" (Water Cooler) on the topic Millennial Stereotypes and Gender Bias 2. Pros and Cons of Work from Home Arrangement 3. "Who Is Your Real Life Wonder Woman" > Conducted GAD webinars: 1. Understanding Sexual Harassment and Safe Spaces Act (March 09)	> Final version of 2020 GAD-AR submitted to PCW thru email on 10 June 2021 > Conducted GAD webinars: 1. Part 2: Gender Mainstreaming as a National Strategy to Mainstream Magna Carta				

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NON-CORE INDICATORS General Administrative and Support Services 1. Quality Management Systems (QMS) Implementation and QMS Audit 2. Planning and Management Information System a. CorPlan/MYPA/ YEPA b. Implementation of the 2021 NWPC ISSP 3. Administrative Services a. Staff Development Program b. Health, Safety and Welfare Program		> Corporate planning conducted > Procurement recommendation prepared > Trainings/ seminars facilitated conducted > Health protocols implemented	> Bidding docs prepared > Trainings/ seminars facilitated conducted > Health protocols implemented	> MYPA conducted > Trainings/ seminars facilitated conducted > Health protocols implemented	> YEPA conducted > Trainings/ seminars facilitated conducted > Health protocols implemented	> Monitoring of compliance to the agreed corrections/corrective actions on audit findings conducted	2. Part 1: Gender Mainstreaming as a National Strategy to Mainstream Magna Carta of Women (March 18-19) > Conducted NWPC-RTWPB Planning Exercise via Zoom (February 09-11) > Conducted meetings via Zoom in preparation for the 2021 NWPC-RTWPB Planning Exercise: - Program of Activities (Feb 01) - Pre-CorPlan with RBs (Feb 02) - Huddle with RBs (Feb 04) - 2021 Target and Strategies (Feb 05) - DOLE Policy Direction and NWPC Policy Thrusts on Wages and Productivity (Feb 08) > Prepared necessary PPT presentations: - 2021 Targets based on 2021 GAA - 2020 NWPC Performance Assessment - 2021 DOLE Policy Direction and NWPC Policy Thrusts on Wages and Productivity > Prepared and e-mailed necessary documents (memo, invitation letters, program of activities, administrative order, route slip, purchase request) > Rendered technical/administrative assistance before and during meetings > Systems Improvement/Enhancement - Concept note on Office 365 and job request submitted for approval - Concept note on Hiring of Network Specialist submitted for approval > Processing of ICT Equipment - Delivered: Desktops with OS - For signature: Projector/Multimedia, Mirrorless Camera, 86" Interactive Electronic Board with movable stand, Server Room Ventilation, Digital Signage - Not available: Laptop with OS > Software Development - Attendance and Leave Monitoring and Payroll System > Semi-Expendable Items - SSD M.2 (HDD) for approval > Ongoing process of ICT Software and Subscription - Chatbot, Statistical Software, PPT presentation design, Data Recovery Application, e-Learning portal subscription > Documents prepared/submitted for review - Multi-functional Printer - Printer > 55 L&D events availed and organized both at the CO and 16 RBs: - 17 internal trainings organized benefitting 317 participants (94 male and 223 female) - 38 external trainings attended/participated by 68 employees (13 male and 55 female) > No foreign-based physical L&D events availed within the covered period due to the ongoing pandemic > Strict compliance and monitoring of workplace health protocols > Installation of PPEs - sneeze guards, alcohol dispensers, air purifiers, temperature scanners > Regular disinfection of office premises > Provision of face mask, face shields, alcohol, QR codes for contract tracing, transportation service, and sleeping beds	of Women (April 15-16) 2. Gender Analysis Frameworks, Tools and Application (May 12 & 14) 3. Orientation on Gender Fair Language and Images (June 11 & 30) > Submitted 1st Quarter QMS Progress Report to DOLE-FMS on April 06 > Conducted meetings via Zoom in preparation for the 2021 MYPA: - Instructions of ED Sy (June 14) - Huddle on MYPA (June 22) - Meeting on MYPA (June 29) > Prepared necessary PPT presentations: - MYPA Forms template - Program of Activities - NWPC OPCR as of June 2021 > Systems Improvement/Enhancement - Published on Philgeps the Training of O365. - Scheduled the training of the winning bidder. - Published on Philgeps the Network Specialist - On-going search of Network Specialist. > Processing of ICT Equipment - Request of realignment of budget of ISSP to DBM - For delivery of 86" Interactive Panel, 86" Digital Signage, Mirrorless Camera. - Delivered item, Projector - Re-posting of Server Room Ventilation > Software Development - Process of bid docs. NOA to winning bidder - On-going process of contract for developer > Semi-Expendable Items - Delivered item, SSD (HDD) > Ongoing process of ICT Software and Subscription - Purchase software, Statistical Software, Data Recovery Software - Purchase subscription, e-Learning Portal, Canva > Documents prepared/submitted for review - Request MYOA for lease rental of color copier > 81 L&D events availed and organized both at the CO and 16 RBs: - 15 internal trainings organized benefitting 526 participants (142 males and 384 female) - 66 external trainings organized benefitting 99 employees (19 male and 80 female) > No foreign-based physical L&D events availed within the covered period due to the ongoing pandemic > Strict compliance and monitoring of workplace health protocols > Installation of PPEs - sneeze guards, alcohol dispensers, air purifiers, temperature scanners > Regular disinfection of office premises > Provision of face mask, face shields, alcohol, QR codes for contract tracing, transportation service, and sleeping beds > Purchases made to booster employees' resistance to diseases: - 55 quadrivalent influenza vaccines (delivered on April 30) - 6,000 ascorbic acid capsules (delivered on	> 136 L&D events availed and organized both at the CO and 16 RBs

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4. Financial Management								June 10)			
a. Financial Management		> Workshop conducted					> Virtual Workshop conducted on 18-21 January 2021				
b. Allotment Utilization		> 15%	> 50%	> 85%	> 100%	> 100% fund utilization	> Allotment utilized as of March 2020 - PS: 22% - MOOE: 15% - CO: 69% - Total: 20%	> Allotment utilized as of June 2020 - PS: 53% - MOOE: 41% - CO: 83% - Total: 50%	> Allotment utilized as of June 2020 - PS: 53% - MOOE: 41% - CO: 83% - Total: 50%		
c. Cash Utilization		> 100% of NCA for the quarter > Reports submitted	> 100% of NCA for the quarter > Reports submitted	> 100% of NCA for the quarter > Reports submitted	> 100% of NCA for the quarter > Reports submitted	> 100% cash utilization	> 94% cash utilization > 3 Monthly Flash Performance Reports submitted to DOLE-FMS on the following dates: January - February 10 February - March 12 March - April 12 > 1st quarter BFAR submitted on April 30, 2021	> 90% cash utilization > 3 Monthly Flash Performance Reports submitted to DOLE-FMS on the following dates: April - May 7 May - June 15 June - July 9 > 2nd quarter BFAR submitted on July 30, 2021	> 90% cash utilization > 6 Monthly Flash Performance Reports submitted to DOLE-FMS on the following dates: > 2 BFARs submitted		
Prepared by:		In coordination with:			Approved by:						
 LOURDES M. SECILLANO Chief, Planning and Information Division		 EDITHA M. SAUS Chief, Financial Management Division			 MARIA CRISELDA F. SY Executive Director						05 August 2021