

ORIGINAL

*Republic of the Philippines*  
*Department of Labor and Employment*  
**NATIONAL WAGES AND PRODUCTIVITY COMMISSION**  
*Manila*

**INVITATION TO BID FOR  
ATTENDANCE AND LEAVE MONITORING SYSTEM  
INTEGRATED WITH PAYROLL SYSTEM**

1. The **National Wages and Productivity Commission (NWPC)**, subject to the approval of FY 2021 General Appropriation Act, intends to apply the sum of Php 1,100,000.00 being the ABC to payment under the contract for **Attendance and Leave Monitoring System Integrated with Payroll System** / NWPC Bid 2021-01. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **NWPC** now invites bids for the above procurement project. Delivery of the Goods is required by six (6) months upon receipt of Notice to Proceed. Bidders should have completed, within a three year period from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act No. 5183.

4. Prospective Bidders may obtain further information from NWPC and inspect the Bidding Documents at the address given below during 8:00 a.m. to 4:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on 24 February 2021 from the given address and website(s) below and upon payment of Php 1,000.00. The Bidding Documents may also be downloaded from NWPC website ([www.nwpc.dole.gov.ph](http://www.nwpc.dole.gov.ph)) provided that Bidders shall pay the price not later than the submission of their bids.
6. The NWPC will hold a Pre-Bid Conference on 9:00 a.m., 04 March 2021 at NWPC Conference Room, 2/F DY International Building, San Marcelino corner Malvar Street, Malate, Manila and /or video conferencing thru zoom, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, 8:30 a.m., 16 March 2021. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on 9:00 a.m., 16 March 2021 at the given address below and/or via video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NWPC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of Republic Act No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BAC Secretariat  
National Wages and Productivity Commission  
2<sup>nd</sup> Floor DY International Building  
San Marcelino corner Malvar Streets  
Malate, Manila  
[bac\\_sec.nwpc@yahoo.com](mailto:bac_sec.nwpc@yahoo.com) and [ad@produktibo@sahod.onmicrosoft.com](mailto:ad@produktibo@sahod.onmicrosoft.com)  
(02) 8527-5171 / 8527-5522

12. You may visit the following websites:

For downloading of Bidding Documents: [www.nwpc.dole.gov.ph/bid/](http://www.nwpc.dole.gov.ph/bid/)

24 February 2021



**ATTY. ALVIN B. CURADA**  
**NWPC BAC Chairperson**