

Republic of the Philippines
NATIONAL WAGES AND PRODUCTIVITY COMMISSION
Department of Labor and Employment
Manila

INVITATION TO BID

1. The National Wages and Productivity Commission (NWPC) hereby invites interested parties to buy by way of Public Bidding of two (2) lots on "**AS IS, WHERE IS**" basis the following **UNSERVICEABLE PROPERTIES** of the NWPC which consists of the following:

UNIT	DESCRIPTION	LOCATION	FLOOR PRICE
LOT 1	Various Unserviceable Properties (Furniture and Fixture, Office Equipment, Communication Equipment, Information and Communication technology, other non IT-related technology and unidentifiable semi-expendables without value)	NWPC Administrative Division, 2 nd Floor, DY International Building, San Marcelino corner Malvar Streets, Malate, Manila	Php6,646.69
LOT 2	Books and publication		Php363.50

2. No bid shall be allowed lower than the said floor price.
3. Upon payment of a non-refundable Bid Fee of Five Hundred Pesos (P500.00) with the NWPC Cashier, interested bidders may get the bid documents, view and inspect the unserviceable properties at NWPC Administrative Division located at 2nd Floor, DY International Building, San Marcelino corner Malvar Streets, Malate, Manila with telephone number 8527-5171 / 8527-5522 on 10-12 October 2022 (excluding Saturday, Sunday and Holiday), from 8:00 a.m. to 4:00 p.m.
4. Sealed bids shall be submitted to NWPC Administrative Division on or before 1:30 p.m. of 12 October 2022. The Bidder shall enclose in a sealed envelope the following:
- Fully-accomplished Bid Form
 - Bid Security in form of Cash or Manager's Check equivalent to ten percent (10%) of the total floor price;
 - Photocopy of the company's latest Mayor's Permit
 - Photocopy of the company's latest Annual Income Tax Return (BIR Form 1701), stamped "received by BIR or its duly accredited and authorized Institutions"/Tax Clearance or Certificate of Registration.
 - Latest notarized Special Power of Attorney (in case the duly authorized company representative is attending the public bidding).
5. Opening of bids will be held on 12 October 2022, at exactly 1:30 p.m. at the NWPC Conference Room, 2nd Floor, DY International Building, San Marcelino corner Malvar Street, Malate, Manila.
6. The company owner or his/her duly notarized company representative must be present during the opening of the bids, otherwise, his/her envelope shall not be opened.
7. The bid shall be declared void if it does not comply with the requirements mentioned in item nos. 2, 3, and 4. Prior to the issuance of the Notice of Award (NOA) and Notice to Proceed (NTP), the winning bidder shall present the original copy of the foregoing documents for validation.

8. The bid security will be returned to the non-winning bidder/s right after the award.
9. The ten percent (10%) bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period stated in the NTP.
10. Upon payment of the full price, the winning bidder shall be the recipient of the unserviceable properties and is required to haul the same within seven (7) working days. Bidder who has environment-friendly facilities and manner of recycling/disposal will be preferred.
11. The NWPC reserves the right to reject any or all the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.

Done this 10th day of October, 2022 at Manila.


MICHELLE IRISH D. MACKAY
Member


LOURDES M. SECILLANO
Member


NELSON C. LERIOS
Member


ELVIRA P. JOTA
Chairperson