

National Wages and Productivity Commission Annual Procurement Plan Non-CSE for FY 2023

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	FINANCIAL MANAGEMENT: CY 2022 Financial Reports Preparation using e-NGAS and e-Budgeting System Workshop	FMD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Jan-23	Jan-23	Jan-23	GoP	600,000.00	600,000.00		Conduct of closing of books
2	FY 2023 Mid year assessment and preparation using e-ngas and e-budgeting system with workshop	FMD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Jul-23	Jul-23	Jul-23	GoP	500,000.00	500,000.00		conduct of workshop
3	PUBLICATIONS AND SOCIAL MEDIA DEVELOPMENT Media Campaign	PID	NO	NP-53.9 - Small Value Procurement	May 23 & Oct 23	May 23 & Oct 23	May 23 & Oct 23	May 23 & Oct 23	GoP	200,000.00	200,000.00		Conduct of press releases
4	Publication of annual report	PID	NO	NP-53.9 - Small Value Procurement	Mar-23	Mar-23	Mar-23	Mar-23	GoP	100,000.00	100,000.00		Printing of annual report
5	Postage and Courier Services	PID	NO	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	Apr-23	Apr-23	GoP	50,000.00	50,000.00		Fee for postage and courier of publications
6	Brochures/Flyers/Tarpauline(PO)	PID	NO	NP-53.9 - Small Value Procurement	N/A	Sep-23	Sep-23	Sep-23	GoP	10,000.00	10,000.00		Development of corporate IEC materials such as brochures, flyers and the like
7	Development of promotional materials/ corporate giveaways	PID	NO	NP-53.9 - Small Value Procurement	June 23 & Nov 23	June 23 & Nov 23	June 23 & Nov 23	June 23 & Nov 23	GoP	500,000.00	500,000.00		Development and purchase of corporate give away for events/activities conducted
8	Development of Audio Video Presentation	PID	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	50,000.00	50,000.00		Development and editing of corporate and other AVPs for the purpose of promoting incomes, wages and productivity

9	DOLE CorPlan/MYPA	PID	NO	NP-53.9 - Small Value Procurement	Jul 23 & Dec 23	GoP	50,000.00	50,000.00		Venue, meals and accommodation during the conduct of DOLE Corplan/MYPA			
10	PROGRAM PLANNING AND MONITORING: CO Corplan MYPA (venue, accommodation)	PID	NO	NP-53.10 Lease of Real Property and Venue	Jul 23 & Dec 23	GoP	400,000.00	400,000.00		Venue, meals and accommodation during the conduct of CO Corplanning and MYPA			
11	CO-RB Corplan/MYPA (venue, accommodation)	PID	NO	NP-53.10 Lease of Real Property and Venue	Dec-23	N/A	Dec-23	Dec-23	GoP	800,000.00	800,000.00		Venue, meals and accommodation during the conduct of CO-RB Corplanning and MYPA
12	ISSP (online subscriptions)	PID	NO	NP-53.9 - Small Value Procurement	Mar, Apr & July 23	GoP	1,000,000.00	1,000,000.00		For online subscriptions			
13	Internet Connection	PID	NO	NP-53.9 - Small Value Procurement	Jan 23 to Dec 23	GoP	1,200,000.00	1,200,000.00		Maintenance of reliable internet connection (primary and secondary internet connection)			
14	Learning Session	PID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 23 to Dec 23	Jan 23 to Dec 23	GoP	self funded	self funded		purchase of meals, office supplies and others for the conduct of Learning Sessions
15	PRODUCTIVITY OLYMPICS Committee meetings	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	May-23	May-23	May-23	GoP	5,000.00	5,000.00		Meals for the conduct of the meetings
16	BRIEFING/WORKSHOP FOR REGIONAL FOCAL PERSON meals for CO staff	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	May-23	Jun-23	Jun-23	GoP	18,000.00	18,000.00		Meals for the conduct of the meetings
17	Awarding of Regional Winners - Trophy	PPRD	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	432,000.00	432,000.00		for the purchase of trophies for the regional winners
18	BRIEFING AND WORKSHOP Online Briefing for NSC and NJP Meals	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	Jul-23	Jul-23	Jul-23	GoP	9,000.00	9,000.00		For procurement of meals for meetings
19	Briefing TWG members meals	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	Jul-23	Jul-23	Jul-23	GoP	15,000.00	15,000.00		For procurement of meals for meetings
20	SCREENING PROCESS (National Level) TWG Workshop meals	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	Jul-23	Jul-23	Jul-23	GoP	72,000.00	72,000.00		For procurement of meals for meetings
21	National Screening Committee (Virtual) Screening of National Nominees meals	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	Aug-23	Aug-23	Aug-23	GoP	30,000.00	30,000.00		For procurement of meals for meetings

22	National Judging Panel (face to face) Venue, accomodation and meals	PPRD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Sep-23	Sep-23	Sep-23	GoP	600,000.00	600,000.00		Venue, accomodation and meals
23	AWARDING OF NATIONAL WINNERS (FACE TO FACE) Venue, Accomodation and meals	PPRD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Oct-23	Oct-23	Oct-23	GoP	2,270,000.00	2,270,000.00		Venue, accomodation and meals
24	LED Wall, Lights and sounds, camera recording	PPRD	NO	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	150,000.00	150,000.00		for the awarding activities
25	Transportation Services	PPRD	NO	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	100,000.00	100,000.00		provision for transportation services
26	Trophies and plaques (National Winners, National Finalists, Best RTWPBs, Special citation)	PPRD	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	267,000.00	267,000.00		trophies for the winners
27	Post PO meeting meals	PPRD	NO	NP-53.9 - Small Value Procurement	N/A	Nov-23	Nov-23	Nov-23	GoP	15,000.00	15,000.00		For procurement of meals for meetings
28	Newspaper Ads	PPRD	NO	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	150,000.00	150,000.00		publications
29	PIPGS and WFH PSA Rider Survey	PPRD	NO	NP-53.5 Agency-to-Agency	N/A	Mar-23	Mar-23	Mar-23	GoP	1,800,000.00	1,800,000.00		survey services
30	WAGE RESEARCH AND POLICY FORMULATION: Wage Related Research 1 (Note: Reserch topics change depending on the Commission's Management's thrusts' directives)	WPRD	NO	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	Apr-23	Apr-23	GoP	200,000.00	200,000.00		Conduct of research, data gathering and purchase of meals for research-related meetings.
31	Wage Related Research 2 (Note: Reserch topics change depending on the Commission's Management's thrusts' directives)	WPRD	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	200,000.00	200,000.00		Conduct of research, data gathering and purchase of meals for research-related meetings.
32	Wage Related Research 3 (Note: Reserch topics change depending on the Commission's Management's thrusts' directives)	WPRD	NO	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	200,000.00	200,000.00		Conduct of research, data gathering and purchase of meals for research-related meetings.
33	Meetings	WPRD	NO	NP-53.9 - Small Value Procurement	N/A	Jan-Dec 23	Jan-Dec 23	Jan-Dec 23	GoP	50,000.00	50,000.00		Purchase of meals during meetings

34	LEGAL MANAGEMENT: Purchase of legal reference and materials	RALD	NO	NP-53.9 - Small Value Procurement	N/A	Jun-23	Jun-23	Jun-23	GoP	10,000.00	10,000.00		Purchase of legal books/documents/materials for reference guidance
35	Publication of Commission Issuances (as necessary)	RALD	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	50,000.00	50,000.00		Publication of resolution and guidelines issued by the Commission
36	Purchase of furnitures and fixtures	RALD	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	50,000.00	50,000.00		implementation of 5S
37	TRAINING DEVELOPMENT Module Development and Upgrading Run Through of the modules	TTSD	NO	NP-53.9 - Small Value Procurement	N/A	Jun-Aug 23	Jun-Aug 23	Jun-Aug 23	GoP	30,000.00	30,000.00		provision of meals during the meeting
38	Capacity Building	TTSD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Sep-23	Sep-23	Sep-23	GoP	500,000.00	500,000.00		Venue, accomodation and meals
39	Consultancy	TTSD	NO	NP-53.9 - Small Value Procurement	N/A	Sep-23	Sep-23	Sep-23	GoP	150,000.00	150,000.00		hiring of consultant
40	Technical Assistance	TTSD	NO	NP-53.9 - Small Value Procurement	N/A	Feb -Oct 23	Feb -Oct 23	Feb -Oct 23	GoP	180,000.00	180,000.00		provision of meals and travel expense
41	HUMAN RESOURCE MANAGEMENT: Job Competency Implementation, Labor and Administrative Continuing Education System	AD	NO	NP-53.9 - Small Value Procurement	Jan-Dec 23	N/A	Jan-Dec 23	Jan-Dec 23	GoP	60,000.00	60,000.00		Development and implementation of programs for employee welfare
42	Program for Stress Management	AD	NO	NP-53.9 - Small Value Procurement	N/A	Apr-23	Apr-23	Apr-23	GoP	14,000.00	14,000.00		Development and implementation of programs for employee welfare
43	Team Building Exercises	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Apr-23	Apr-23	Apr-23	GoP	500,000.00	500,000.00		Conduct of team building for employee welfare and camaraderie development
44	Programs for Senior Citizens and PWD	AD	NO	NP-53.9 - Small Value Procurement	N/A	Jan-Dec 23	Jan-Dec 23	Jan-Dec 23	GoP	10,000.00	10,000.00		Development and implementation of programs for the welfare of senior citizens and PWD employees
45	Annual Physical Examination	AD	NO	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	350,000.00	350,000.00		Conduct of APE for employees

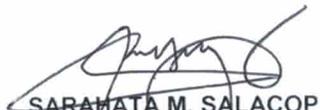
46	Influenza Vaccine	AD	NO	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	120,000.00	120,000.00		Immunization program for employees
47	Sodium ascorbate with zinc	AD	NO	NP-53.9 - Small Value Procurement	Jan 23 & June 23	GoP	220,000.00	220,000.00		health program for employees			
48	GAD Related Programs and Projects-Seminars abd Training	AD	NO	NP-53.9 - Small Value Procurement	N/A	Jan-Dec 23	Jan-Dec 23	Jan-Dec 23	GoP	200,000.00	200,000.00		Meals and other expensis during the implemenattion of the GAD related programs
49	Women's Month Participation	AD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-23	Feb-23	Feb-23	GoP	60,000.00	60,000.00		Meals during meetings
50	NWPC INTERNAL PROGRAMS: National Greening Program/Green our DOLE Program/Tree Planting	AD	NO	NP-53.9 - Small Value Procurement	N/A	Apr 23 to Dec 23	Apr 23 to Dec 23	Apr 23 to Dec 23	GoP	20,000.00	20,000.00		Meals, tools and other expenses for the conduct of tree planting
51	NWPC Mid Year General Assembly/Foundation Celebration	AD	NO	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	200,000.00	200,000.00		Meals for officials and employees during the conduct of anniversary celebration
52	NWPC Year End General Assembly	AD	NO	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	350,000.00	350,000.00		Meals for officials and employees during the conduct of year end assembly
53	DOLE Activities (NWPC Cost-Shared): Labor Day/Labor Day Corporate Tshirt	AD	NO	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	Apr-23	Apr-23	GoP	50,000.00	50,000.00		provision of shirts and other expenses in celebration of Labor day
54	Independence Day	AD	NO	NP-53.9 - Small Value Procurement	N/A	Jun-23	Jun-23	Jun-23	GoP	50,000.00	50,000.00		provision of meals during the celenration of Independence Day
55	DOLE Anniversary and corporate tshirt	AD	NO	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	50,000.00	50,000.00		provision of shirts and other expenses in celebration of DOLE Anniversary
56	GENERAL SERVICES: Janitorial Services	AD	YES	Competitive Bidding	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	1,500,000.00	1,500,000.00		Engaging the services of service agency to maintain sanitation, cleanliness and other janitorial works for NWPC premises fro a period of one (1) year
57	Security Services	AD	YES	Competitive Bidding	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	2,000,000.00	2,000,000.00		Engaging the services of security agency to NWPC premises for a period of one (1) year

58	Supply and Delivery of Purified Drinking Water	AD	NO	NP-53.9 - Small Value Procurement	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	70,000.00	70,000.00		Engaging the service of contractor to provide purified drinking water to NWPC, officials and employees for a period of one (1) year
59	RENTALS: Building and Structure	AD	NO	NP-53.10 Lease of Real Property and Venue	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	12,000,000.00	12,000,000.00		Office space rental
60	SUBSCRIPTION: Newspaper and magazine subscripton	AD	NO	NP-53.9 - Small Value Procurement	Jun-23	Jun-23	Jun-23	Jun-23	GoP	120,000.00	120,000.00		Provision for one (1) year supply of magazines and newspaper
61	Cable subscription	AD	NO	NP-53.9 - Small Value Procurement	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	50,000.00	50,000.00		Provision for cable for radio/television for officers
62	SUPPLIES AND MATERIALS: FEV maintenance/Repair	AD	YES	Competitive Bidding	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	500,000.00	500,000.00		Provison for maintenance/repair of facilities, equipment and vehicles
63	Medical equipment and medical supplies	AD	NO	NP-53.9 - Small Value Procurement	Mar-23	MaR	Mar-23	Mar-23	GoP	50,000.00	50,000.00		health program for employees
64	Furniture and fixtures	AD	NO	NP-53.9 - Small Value Procurement	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	50,000.00	50,000.00		Provision for cabinets, tables and chairs for employees
65	Facilities improvement and maintenance	AD	NO	NP-53.9 - Small Value Procurement	N/A	Jan 23-Dec 23	Jan 23-Dec 23	Jan 23-Dec 23	GoP	350,000.00	350,000.00		Provision for replacement and maintenance of building fixtures and furniture
66	QUALITY MANAGEMENT SYSTEM Certification Audit	QMS	NO	NP-53.9 - Small Value Procurement	Mar-23	Mar-23	Mar-23	Mar-23	GoP	250,000.00	250,000.00		Conduct of external QMS certification audit by accredited auditor entity
67	Internal Quality Audit Training	QMS	NO	NP-53.9 - Small Value Procurement	N/A	Jan 23 to Dec 23	Jan 23 to Dec 23	Jan 23 to Dec 23	GoP	50,000.00	50,000.00		Provision for meals and other expenses during Internal Audit Training
68	Internal Quality audit	QMS	NO	NP-53.9 - Small Value Procurement	N/A	Mar, Jun, Sep, Dec 23	Mar, Jun, Sep, Dec 23	Mar, Jun, Sep, Dec 23	GoP	30,000.00	30,000.00		Provision for meals, travel and accommodation of employees during the conduct of internal quality audit on all boards

69	QMS Meeting/Management Review	QMS	NO	NP-53.9 - Small Value Procurement	N/A	Mar, Jun, Sep, Dec 23	Mar, Jun, Sep, Dec 23	Mar, Jun, Sep, Dec 23	GoP	10,000.00	10,000.00		Meals for during mangement review meeting
70	Meetings	QMS	NO	NP-53.9 - Small Value Procurement	N/A	Jan 23 to Dec 23	Jan 23 to Dec 23	Jan 23 to Dec 23	GoP	20,000.00	20,000.00		Meals during mangement meetings
71	Corrective Action Planning Workshop	QMS	NO	NP-53.9 - Small Value Procurement	N/A	Mar-23	Mar-23	Mar-23	GoP	20,000.00	20,000.00		Meals during the conduct of corrective action planning
								TOTAL		32,337,000.00	32,337,000.00		

Prepared by BAC Secretariat:

I certify that I have reviewed this FY 2023 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSCE) and its consolidated in accordance with the submitted PPMPs based on FY 2023 National Expenditure Program


SARAHATA M. SALACOP
 Head, BAC Secretariat

Reviewed by Budget Division

I certify that I have reviewed this FY 2023 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSCE) and it is in accordance with the submitted PPMPs based on FY 2023 National Expenditure Program


FRANCISCA C. GUÑA
 OIC-Chief, FMD

Recommending Approval


ATTY. GRACE N. MANA-AY BADILLA
 BAC Chairperson

Approved:


MARIA CRISELDA R. SY
 Executive Director IV