

## National Wages and Productivity Commission Annual Procurement Plan for FY 2022 for Non-CSE

Code (PA P)	Procurement Project	PMO/End-User	Is this an Early Procur	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	<b>FINANCIAL MANAGEMENT:</b> CY 2021 Financial Reports Preparation using e-NGAS and e- Budgeting System Workshop	FMD	NO	NP-53.10 Lease of Real Property and Venue	Jan-22	N/A	Jan-22	Jan-22	GoP	600,000.00	600,000.00		Conduct of closing of books
2	<b>PUBLICATIONS AND SOCIAL MEDIA DEVELOPMENT</b> Media Campaign	PID	NO	NP-53.9 - Small Value Procurement	Jan-Dec 22	N/A	May 22 & Oct 22	May 22 & Oct 22	GoP	200,000.00	200,000.00		Conduct of press releases
3	Publication of annual report	PID	NO	NP-53.9 - Small Value	May-22	N/A	Jun-22	Jun-22	GoP	80,000.00	80,000.00		Printing of annual report
4	Postage and Courier Services	PID	NO	NP-53.9 - Small Value	Mar-22	N/A	Apr-22	Apr-22	GoP	20,000.00	20,000.00		Fee for postage and courier of publications
5	Brochures/Flyers	PID	NO	NP-53.9 - Small Value	Apr-22	N/A	Sep-22	Sep-22	GoP	30,000.00	30,000.00		Development of corporate IEC materials
7	development of promotional materials/ corporate giveaways	PID	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	June 22 & Nov 22	June 22 & Nov 22	GoP	400,000.00	400,000.00		Development and purchase of corporate give away for other events/activities conducted
8	Audio Video Presentation	PID	NO	NP-53.9 - Small Value Procurement	June 22 & Nov 22	N/A	Jul-22	Jul-22	GoP	50,000.00	50,000.00		Development and editing of corporate and other AVPs for the purpose of promoting incomes, wages and productivity
9	<b>DOLE CorPlan/MYPA</b>	PID	NO	NP-53.9 - Small Value Procurement	June 22 & Nov 22	N/A	June 22 & Nov 22	June 22 & Nov 22	GoP	50,000.00	50,000.00		Venue, meals and accommodation during the conduct of DOLE Corplan/MYPA
10	<b>PROGRAM PLANNING AND MONITORING:</b> CO Corplan MYPA	PID	NO	NP-53.10 Lease of Real Property and Venue	June 22 & Nov 22	N/A	June 22 & Nov 22	June 22 & Nov 22	GoP	300,000.00	300,000.00		Venue, meals and accommodation during the conduct of CO Corplanning and MYPA
11	CO-RB Corplan/MYPA	PID	NO	NP-53.10 Lease of Real Property and Venue	June 22 & Nov 22	N/A	June 22 & Nov 22	June 22 & Nov 22	GoP	800,000.00	800,000.00		Venue, meals and accommodation during the conduct of CO-RB Corplanning and MYPA
12	<b>INFORMATION TECHNOLOGY AND INNOVATION:</b> ITR Maintenance	PID	NO	NP-53.9 - Small Value Procurement	Jan 22 to Dec 22	N/A	Jan 22 to Dec 22	Jan 22 to Dec 22	GoP	2,160,000.00	2,160,000.00		Repair and maintenance of information technology equipments

13	ISSP	PID	NO	Agency to Agency and Small Value Procurement	Mar, Apr & July 22	N/A	Mar, Apr & July 22	Mar, Apr & July 22	GoP	4,195,000.00	4,195,000.00		For CO, software application system and subscriptions (can be competitive bidding when necessary)
14	Internet Connection	PID	YES	Competitive Bidding	Jan 22 to Dec 22	N/A	Jan 22 to Dec 22	Jan 22 to Dec 22	GoP	1,600,000.00	1,600,000.00		Maintenance of reliable internet connection
15	<b>PRODUCTIVITY RESEARCH AND POLICY FORMULATION:</b> Comments/Position/Technical Papers and Legislative Bills	PPRD	NO	NP-53.9 - Small Value Procurement	Jan 22 to Dec 22	N/A	Jan 22 to Dec 22	Jan 22 to Dec 22	GoP	7,200.00	7,200.00		Meals for participants during the conduct of the meeting
16	<b>National Productivity Conference</b> Identification of priority issues on productivity improvement, gainsharing schemes and competitiveness	PPRD	NO	NP-53.9 - Small Value Procurement	Jan 22 to Mar 22	N/A	Jan 22 to Mar 22	Jan 22 to Mar 22	GoP	15,000.00	15,000.00		For the conduct of 2022 National Productivity Conference
17	Planning and preparation on the conduct NPC and meetings with speakers	PPRD	NO	NP-53.9 - Small Value Procurement	Apr 22 to Oct 22	N/A	Apr 22 to Oct 22	Apr 22 to Oct 22	GoP	20,000.00	20,000.00		Lease of venue and meals for participants during the conduct of the meeting
18	Venue and Hotel accommodation	PPRD	NO	NP-53.10 Lease of Real Property and Venue	Sep-22	N/A	Sep-22	Sep-22	GoP	2,423,212.00	2,423,212.00		Lease of venue and meals for participants during the conduct of 2022 National Productivity Conference
19	Rentals on LED Wall, lights and sounds, transportation, photobooth, video editing	PPRD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	332,200.00	332,200.00		For the conduct of 2022 National Productivity Conference
20	Stage decorations, table centerpiece and tarpaulins	PPRD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	13,200.00	13,200.00		Aesthetics during the NPC 2022
21	Tokens	PPRD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	92,400.00	92,400.00		to be given to the speaker and entertainers during the NPC 2022
22	IEC Corporate Giveaways	PPRD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	66,000.00	66,000.00		to be given to the participants during the 2022 NPC
23	<b>Conduct of Researches/Preparation of Technical Papers</b> Review of Criteria and Mechanics of the 2021 Productivity Olympics	PPRD	NO	NP-53.9 - Small Value Procurement	Feb 22-Sep 22	N/A	Feb 22-Sep 22	Feb 22-Sep 22	GoP	40,800.00	40,800.00		Conduct of research on the process and conduct of the 2021 PO for improvement
24	PIP/GS ISLE rider survey	PPRD	NO	NP-53.5 Agency-to-Agency	Jan 22-Sep 22	N/A	Jan 22-Sep 22	Jan 22-Sep 22	GoP	300,000.00	300,000.00		In collaboration with PSA bsurvey
25	Research Study	PPRD	NO	NP-53.9 - Small Value Procurement	Jan 22-Sep 22	N/A	Jan 22-Sep 22	Jan 22-Sep 22	GoP	120,000.00	120,000.00		Meals, venue and accomodation during the conduct of FGD
26	Maintenance review of productivity D	PPRD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 22	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	2,288.00	2,288.00		Purchase of materials needed for the maintenance of productivity database

27	DOLE IAC on RSM	PPRD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	6,600.00	6,600.00		Meals during meeting
28	<b>WAGE RESEARCH AND POLICY FORMULATION:</b> Research Study 1 (Note: Reserch topics change depending on the Commission's Management's thrusts' directives)	WPRD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	200,000.00	200,000.00		Conduct of research, data gathering and purchase of meals for research-related meetings.
29	Research Study 2 (Note: Reserch topics change depending on the Commission's Management's thrusts' directives)	WPRD	NO	NP-53.9 - Small Value Procurement	Jun-22	N/A	Jun-22	Jun-22	GoP	150,000.00	150,000.00		Conduct of research, data gathering and purchase of meals for research-related meetings.
30	Meetings	WPRD	NO	NP-53.9 - Small Value Procurement	Jan-Dec 21	N/A	Jan-Dec 21	Jan-Dec 201	GoP	50,000.00	50,000.00		Purchase of meals during meetings
31	<b>LEGAL MANAGEMENT:</b> Purchase of legal research and materials	RALD	NO	NP-53.9 - Small Value Procurement	June 22 and Nov. 22	N/A	June 22 and Nov. 22	June 22 and Nov. 22	GoP	35,000.00	35,000.00		Purchase of legal books/documents/materials for reference guidance
32	Publication of Commission Resolution and Guidelines	RALD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	50,000.00	50,000.00		Publication of resolution and guidelines issued by the Commission
33	Meetings	RALD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	360,000.00	360,000.00		Meals and venue during commission meetings
34	<b>TRAINING DEVELOPMENT Module Development and Upgrading</b> Improving Work Life Balance by Implementing Productivity Tools and Methodologies in the Better Normal	TTSD	NO	NP-53.9 - Small Value Procurement	Jan 22-Mar 22	N/A	Jan 22-Mar 22	Jan 22-Mar 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting
35	Putting your Business on the Online Map	TTSD	NO	NP-53.9 - Small Value Procurement	Jan 22-Mar 22	N/A	Jan 22-Mar 22	Jan 22-Mar 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting
36	<b>E-Learning Modules</b> Enhance Stock Control	TTSD	NO	NP-53.9 - Small Value Procurement	Apr 22-Jun 22	N/A	Apr 22-Jun 22	Apr 22-Jun 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting
37	Enhance Productivity 101	TTSD	NO	NP-53.9 - Small Value Procurement	Apr 22-Jun 22	N/A	Apr 22-Jun 22	Apr 22-Jun 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting
38	Work Life Balance	TTSD	NO	NP-53.9 - Small Value Procurement	Apr 22-Jun 22	N/A	Apr 22-Jun 22	Apr 22-Jun 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting
39	Business Continuity and Resiliency Planning	TTSD	NO	NP-53.9 - Small Value Procurement	Apr 22-Jun 22	N/A	Apr 22-Jun 22	Apr 22-Jun 22	GoP	5,000.00	5,000.00		Preparation and conduct of the study including meals during meeting

40	<b>Training Of Trainers on the following Module</b> Improving Work Life Balance by Implementing Productivity Tools and Methodologies in the Better Normal	TTSD	NO	NP-53.9 - Small Value Procurement	Jun-22	N/A	Jun-22	Jun-22	GoP	5,000.00	5,000.00		Preparation and conduct of the TOT including meals during meeting
41	Putting your Business on the Online Map	TTSD	NO	NP-53.9 - Small Value Procurement	Jul-22	N/A	Jul-22	Jul-22	GoP	5,000.00	5,000.00		Preparation and conduct of the TOT including meals during meeting
42	<b>HUMAN RESOURCE MANAGEMENT:</b> Program for Stress Management	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	10,000.00	10,000.00		Development and implementation of programs for employee welfare
43	Team Building Exercises	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	0	GoP	350,000.00	350,000.00		Conduct of team building for employee welfare and camaraderie development
44	Programs for Senior Citizens and PWD	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	90,000.00	90,000.00		Development and implementation of programs for the welfare of senior citizens and PWD employees
45	Consumables for ID printer	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	12,000.00	12,000.00		Printing of employee IDs and other official tags
46	Capacity Building and scholarly for Employees	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	330,000.00	330,000.00		Conduct of inhouse training and payment for external training providers
47	Annual Physical Examination	AD	NO	NP-53.9 - Small Value Procurement	Aug-22	N/A	Aug-22	Aug-22	GoP	300,000.00	300,000.00		Conduct of APE for employees
48	Influenza Vaccine	AD	NO	NP-53.9 - Small Value Procurement	Mar-22	N/A	Mar-22	Mar-22	GoP	250,000.00	250,000.00		Immunization program for employees
49	Drug Testing	AD	NO	NP-53.9 - Small Value Procurement	Mar-22	N/A	Mar-22	Mar-22	GoP	35,000.00	35,000.00		Random drug testing to employees
50	GAD Related Programs and Projects	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	200,000.00	200,000.00		Meals and other expensis during the implemenation of the GAD related programs
51	Review of Performance of Delivery Unit	AD	NO	NP-53.9 - Small Value Procurement	Mar-22	N/A	Mar-22	Mar-22	GoP	20,000.00	20,000.00		Meals during meetings
52	<b>NWPC INTERNAL PROGRAMS:</b> Tree Planting Monitoring	AD	NO	NP-53.9 - Small Value Procurement	Apr-22	N/A	Apr-22	Apr-22	GoP	40,000.00	40,000.00		Meals, tools and other expenses for the conduct of tree planting
53	NWPC Anniversary Celebration	AD	NO	NP-53.9 - Small Value Procurement	Jun-22	N/A	Jun-22	Jun-22	GoP	150,000.00	150,000.00		Meals for officials and employees during the conduct of anniversary celebration

54	Year end General Assembly	AD	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Dec-22	Dec-22	GoP	350,000.00	350,000.00		Meals for officials and employees during the conduct of year end assembly'
55	<b>DOLE Activities (NWPC Cost- Shared):</b> Labor Day	AD	NO	NP-53.9 - Small Value Procurement	May-22	N/A	May-22	May-22	GoP	100,000.00	100,000.00		Lease of venue, meals and other expenses
56	Independence Day	AD	NO	NP-53.9 - Small Value Procurement	Jun-22	N/A	Jun-22	Jun-22	GoP	30,000.00	30,000.00		Lease of venue, meals and other expenses
57	DOLE Sportsfest	AD	NO	NP-53.9 - Small Value Procurement	Sep-22	N/A	Sep-22	Sep-22	GoP	50,000.00	50,000.00		Lease of venue, meals and other expenses
58	DOLE Anniversary	AD	NO	NP-53.9 - Small Value Procurement	Dec-22	N/A	Sep-22	Sep-22	GoP	120,000.00	120,000.00		Lease of venue, meals and other expenses
59	<b>QUALITY MANGEMENT SYSTEM:</b> Spot Audit to Regional Boards	QMS	NO	NP-53.9 - Small Value Procurement	Mar-22	N/A	Mar-22	Mar-22	GoP	55,000.00	55,000.00		Provision for meals, travel and accommodation of employees during the special audit to regional boards
60	Certification Audit	QMS	NO	NP-53.9 - Small Value Procurement	Mar-22	N/A	Mar-22	Mar-22	GoP	220,000.00	220,000.00		Conduct of external QMS certification audit by accredited auditor entity
61	Internal Quality Audit Training	QMS	NO	NP-53.9 - Small Value Procurement	Jun-22	N/A	Jun-22	Jun-22	GoP	200,000.00	200,000.00		Provision for meals, and payment for external QMS trainers
62	Internal Quality audit	MS	NO	NP-53.9 - Small Value Procurement	Aug-22	N/A	Aug-22	Aug-22	GoP	200,000.00	200,000.00		Provision for meals, travel and accommodation of employees during the conduct of internal quality audit on all boards
63	QMS Meeting/Management Review	QMS	NO	NP-53.9 - Small Value Procurement	Mar., June, Sept. and Dec. 21	N/A	Mar., June, Sept. and Dec. 21	Mar., June, Sept. and Dec. 21	GoP	25,000.00	25,000.00		Meals for during mangement review meeting
64	Corrective Action Planning Workshop	QMS	NO	NP-53.10 Lease of Real Property and Venue	Apr-21	N/A	Apr-21	Apr-21	GoP	200,000.00	200,000.00		Meals, venue and accomodation during the conduct of corrective action planning
65	<b>GENERAL SERVICES:</b> Janitorial Services	AD	YES	Competitive Bidding	Nov-21	Nov-21	Jan-22	Feb-22	GoP	1,500,000.00	1,500,000.00		Engaging the services of service agency to maintain sanitation, cleanliness and other janitorial works for NWPC premises for a period of one (1) year
66	Security Services	AD	YES	Competitive Bidding	Nov-21	Nov-21	Jan-22	Feb-22	GoP	2,000,000.00	2,000,000.00		Engaging the services of security agency to NWPC premises for a period of one (1) year

67	Supply and Delivery of Purified Drinking Water	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	70,000.00	70,000.00		Engaging the service of contractor to provide purified drinking water to NWPC, officials and employees for a period of one (1) year
68	<b>RENTALS:</b> Building and Structure	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	12,267,453.38	12,267,453.38		Office space rental
69	<b>UTILITIES:</b> Water Supply	AD	NO	Direct Contracting	N/A	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	400,000.00	400,000.00		Provision for water in the workplace
70	Electricity	AD	NO	Direct Contracting	N/A	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	2,150,000.00	2,150,000.00		Provision for electricity in the workplace
71	Crossover Utility Vehicle	AD	Yes	Competitive Bidding	Nov-21	Nov-21	Jan-22	Feb-22	GoP	2,700,000.00	2,700,000.00		Provision for additional transportation
72	<b>INSURANCE:</b> Vehicle Insurance	AD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	60,000.00	60,000.00		Provision for insurance for motor vehicle
73	<b>COMMUNICATION:</b> Postal Courier Service	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	20,000.00	20,000.00		Provision for courier services, international or domestic
74	Transportation and delivery	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	30,000.00	30,000.00		Provision for transportation and delivery
75	Printing and publication	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	50,000.00	50,000.00		Provision for printing and publication of documents/materials
76	<b>SUBSCRIPTION:</b> Newspaper and magazine subscripton	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	110,000.00	110,000.00		Provision for one (1) year supply of magazines and newspaper
77	Mobile Loads/Plan Subscription	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	220,000.00	220,000.00		Provision for mobile loads, communication plans for officers
78	Cable subscription	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	50,000.00	50,000.00		Provision for cable for radio/television for officers
79	<b>SUPPLIES AND MATERIALS:</b> FEV maintenance/Repair	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	800,000.00	800,000.00		Provison for maintenance/repair of facilities, equipment and vehicles
80	Oil, fuel and lubricants	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	500,000.00	500,000.00		Provision for oils, fuels and lubricants of official vehicles
81	Consumables and replacement of parts for building fixtures and furnitures	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	60,000.00	60,000.00		Provison for replacement and maintenance of building fixtures and furniture
82	Medical equipment, drugs, medicines	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	60,000.00	60,000.00		Provision for first aid, medicines and other medical equipment

83	Furniture and fixtures	AD	NO	NP-53.9 - Small Value Procurement	Jan 22-Dec 2	N/A	Jan 22-Dec 22	Jan 22-Dec 22	GoP	50,000.00	50,000.00		Provision for cabinets, tables and chairs for employees
84	Renovation of NWPC Office Space	AD	NO	NP-53.9 - Small Value Procurement	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	GoP	890,076.95	890,076.95		
85	Courier Services	AD	NO	NP-53.9 - Small Value Procurement	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	GoP	200,000.00	200,000.00		
86	Installation of Aircons	AD	NO	NP-53.9 - Small Value Procurement	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	Jan-Feb 2022	GoP	150,000.00	150,000.00		
<b>TOTAL</b>										<b>42,483,430.33</b>	<b>42,483,430.33</b>		

**Prepared by BAC Secretariat:**

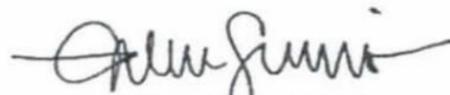
I certify that I have reviewed this 2022 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSCE) and its consolidated in accordance with the submitted PPMPs based on FY 2022 National Expenditure Program

**Reviewed by Budget Division**

I certify that I have reviewed this 2022 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSCE) and it is in accordance with the submitted PPMPs based on FY 2022 National Expenditure Program

**Recommending Approval**

**Approved:**



**NELSON O. LERIOS**  
Head, BAC Secretariat



**EDITHA M. SAUS**  
Chief, FMD



**ATTY. ALVIN B. CURADA**  
BAC Chairperson



**MARIA CRISELDA R. SY**  
Executive Director IV