



Republic of the Philippines
Department of Labor and Employment
National Wages and Productivity Commission
Regional Tripartite Wages & Productivity Board
Zamboanga Peninsula Region



rtwpb9@gmail.com | (062) 991-2672 | Contact Person: Ms. Barredo, 0917-534-7301

REQUEST FOR PRICE QUOTATION

Name of Supplier

Address

Sir/Madam:

Please quote your lowest price/s, taxes included on the item/s hereunder listed to the Supply Officer, Regional Tripartite Wages & Productivity Board - IX, Gov. Camins Avenue, Zamboanga City.


JOEL M. IJRANI
Board Secretary VI

DEALER'S OR SUPPLIER'S OFFER

ITEM No.	Particulars/Items	UNIT	Quoted Price
IEC Materials with agency logo and other related wages and productivity logo/tagline, such as:			
1	Umbrella, foldable	pc	
2	T-shirt, round/v-neck	pc	
3	Mugs, black/white	pc	
4	Notebook	pc	
5	Fan	pc	
6	Keychain	pc	
7	Eco-bag, medium	pc	
8	Eco-bag, large	pc	
9	String bag	pc	
COVID-19 Response IEC Materials with agency logo and other related wages and productivity logo/tagline, such as:			
1	Face Mask	pc	
2	Ballpen with alcohol sprayer	pc	
3	Empty spray bottle, 50 mL	pc	
4	Empty spray bottle with key chain, 30 mL	pc	

Total Price: _____
VAT (inclusive/exclusive): _____
Terms of Payment: _____
Price Validity: _____
Terms of Delivery: _____
Warranty: _____
Availability of Stocks: _____
Warranty: _____
Other Terms & Conditions: _____

Name & Signature

Position

Date



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JOEL M. JIRANI
Board Secretary VI

DEALER'S OR SUPPLIER'S OFFER

ITEM No.	Particulars/Items	UNIT	Stocks Availability (in pcs)	Quoted Price
1	Multi-purpose printer (Laser type) - Print-Scan-Copy	pc		
2	Multi-purpose printer - Print-Scan-Copy	pc		
3	Multi-purpose printer (Laser type) - Print Only	pc		
4				
5				
6				

Total Price: _____
VAT (inclusive/exclusive): _____
Terms of Payment: _____
Price Validity: _____
Terms of Delivery: _____
Warranty: _____
Availability of Stocks: _____
Warranty: _____
Other Terms & Conditions: _____

Name & Signature

Position

Date

CONCEPT NOTE
IEC MATERIALS DESIGN

I. Background	<p>The use of Information, Education and Communication materials will aid in the promotion of the agency's vision, mission, its mandates and the various training programs, technical assistance, and other services that the agency offers to the workers, employers and other stakeholders.</p> <p>To keep up with the current trends in promotion, the agency decided to present customized umbrellas, t-shirts, mugs, posters, notebooks, ballpens, fan and COVID-19 response item/kit, to boost stakeholder's interest and involvement in the agency's awareness program.</p>
II. Objectives	<ul style="list-style-type: none"> • To promote the agency's vision, mission, its mandates and the various training programs, technical assistance and other services that the agency may offer to the workers, employers and other stakeholders. • To further expand and enhance the agency's awareness program, through the introduction of innovative promotional tools.
III. Project Activities	<ol style="list-style-type: none"> 1. Presentation of proposal to the Board Secretary for approval. 2. Printing of NWPC approved productivity logos, visual materials and messages to umbrellas, t-shirts, mugs, posters, notebooks, ballpens, fan and COVID-19 response item/kit. 3. Prepare required documents and processes in the procurement of IEC materials, including canvassing and drafting of project proposal and/or contract for the printing of designed IEC materials. 4. Dissemination and use of IEC materials, as may be directed.
IV. Implementing Division/Agency	RTWPB - ZamPen
V. Expected Output	To further expand and enhance the agency's awareness program, through the introduction of innovative promotional tools.
VI. Workplan	<ul style="list-style-type: none"> • Presentation of proposal to the Board Secretary for approval. • Printing of NWPC approved productivity logos, visual materials and messages to umbrellas, t-shirts, mugs, notebooks, keychain, fan, eco-bag and COVID-19 response item/kit. • Prepare required documents and processes in the procurement of IEC materials, including canvassing and drafting of project proposal and/or contract for the printing of designed IEC materials. • Dissemination and use of IEC materials, as may be directed.

VII. Budget Requirements

IEC Materials	Estimated Budget
1. Umbrella, foldable type	₱ 30,000.00
2. T-shirts, round neck/v-neck	37,500.00
3. Mugs, white/black	15,000.00
4. Notebooks	7,500.00
5. Fan	7,500.00
6. Keychain	7,500.00
7. Eco-bag, medium & large	36,000.00
8. COVID-19 Response Items/Kit:	
- Face Mask	30,000.00
- Ballpen w/ alcohol sprayer	15,000.00
- Empty spray bottle, 50 mL	15,000.00
- Empty spray bottle, 30 mL	11,250.00
- Empty spray bottle with key chain, 30 mL	12,750.00
- Empty spray bottle with key chain, 50 mL	16,500.00
TOTAL	₱ 241,500.00

Proposed IEC Materials Design

1. Umbrella

- Plain black/white color
- Foldable type
- Custom-made sticker format



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REGIONAL TRIPARTITE WAGES AND PRODUCTIVITY BOARD - IX

📍 Compartment No. 2-F, HC Marketing Inc., Gov. Camins Avenue, Zamboanga City 7000

✉️ dole_rtwpb9@yahoo.com or rtwpb9@gmail.com

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GREEN **LEAN** **RETAIN** **SOCIAL RESPONSIBILITY**

PRODUCTIVITY TOOLBOX **PERFORMANCE** **FACILITY EVALUATION** **TIME AND MOTION** **PRODUCTIVITY IQI**

TWO-TIERED



2. T-shirt

- Plain black/white color
- Round/V-neck type
- Custom-made sticker format

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AASENSO!

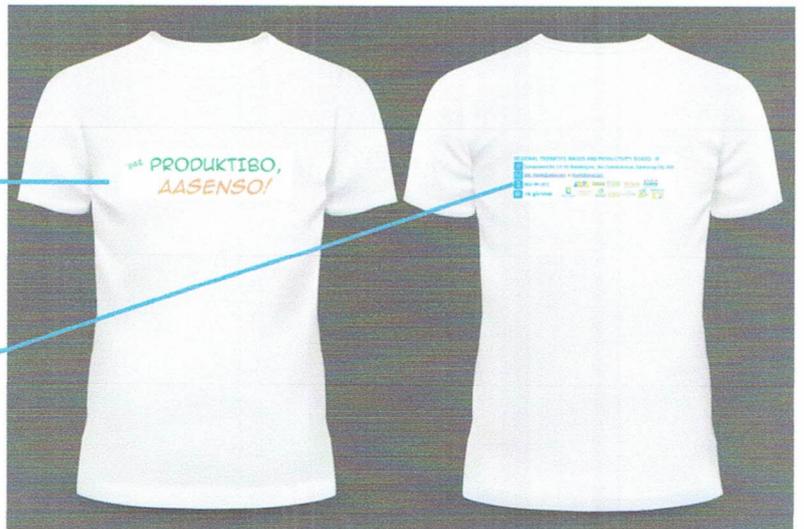
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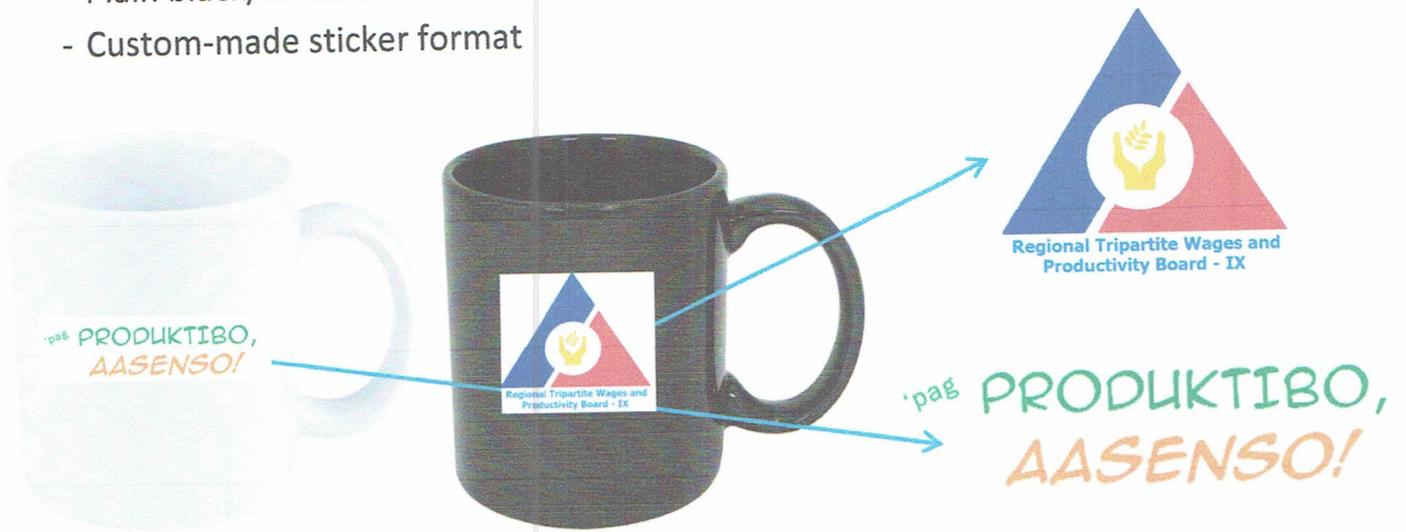
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3. Mugs

- Plain black/white color
- Custom-made sticker format



4. Notebooks

- Eco Flip Top Notebooks with Sticky Notes with Pen
- Assorted colors
- Custom-made sticker format



5. Fan

- Eco Flip Top Notebooks with Sticky Notes with Pen
- Assorted colors
- Custom-made sticker format

