

QUARTERLY PHYSICAL REPORT OF OPERATIONS
as of 30 June 2022

FM-NWPC-PID-06
Revision 0

Department: Department of Labor and Employment
Agency: National Wages and Productivity Commission
Operating Unit: Central Office
Organization Code (UACS): 16 006 01 00000

Particulars	UACS CODE	Physical Targets					Physical Accomplishments		Remarks as of 30 June 2022
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	
1	2	3	4	5	6	7 = (3+4+5+6)	8	9	10
ORGANIZATIONAL OUTCOME 1: Capacity of MSMEs to implement productivity improvement program enhanced	301000000								
Enterprise Productivity Improvement Program									
1. Productivity Toolbox: ISTIV PAP, ISTIV Bayanihan, ISTIV Plus SIB, Service Quality, 5S/7S, Lean Management, Retail Service Green Productivity, and other orientations) to improve workers' capacity and enterprise competitiveness		1,952	2,928	2,928	1,952	> 9,760 MSMEs oriented/trained	> 3,797 (39%) MSMEs oriented/trained with 4,745 participants	> 8,691 (89%) MSMEs oriented/trained with 24,750 participants	> 12,488 (128%) MSMEs oriented/trained with 29,495 participants
		1,440	2,160	2,160	1,440	> 7,200 MSMEs oriented	> 2,881 (40%) MSMEs benefitted from productivity orientations with 3,579 participants	> 6,843 (95%) MSMEs benefitted from productivity orientations with 22,676 participants	> 9,724 (135%) MSMEs benefitted from productivity orientations with 26,255 participants
		512	768	768	512	> 2,560 MSMEs trained	> 916 (36%) MSMEs benefitted from productivity trainings with 1,166 participants	> 1,848 (72%) MSMEs benefitted from productivity trainings with 2,074 participants	> 2,764 (108%) MSMEs benefitted from productivity trainings with 3,240 participants
		98%	98%	98%	98%	> 98% of the respondents rated the training services as satisfactory or better	> 100% or 1,166 out of the 1,166 respondents rated the training services as satisfactory or better	> 100% or 2,072 out of the 2,072 respondents rated the training services as satisfactory or better	> 100% or 3,238 out of the 3,238 respondents rated the training services as satisfactory or better with a response rate of 99% (3,238 out of 3,240)
		-	230	589	333	> 1,152 or 45% of MSMEs trained with PIP/action plans implemented	> 9 out of 916 or 1% of MSMEs trained with PIP/action plans implemented	> 269 out of 2,764* or 10% of MSMEs trained with PIP/action plans implemented <i>*Running total of MSMEs trained</i>	> 278 out of 2,764 or 10% of MSMEs trained with PIP/action plans implemented
		-	-	-	160	> 160 MSMEs successfully implemented its PIP/Action Plans (Terminal Reports)	-	-	-
2. Technical Assistance on designing productivity performance-based incentive schemes (Tier 2)		80	320	320	80	> 800 establishments provided with technical assistance on designing/ formulation of productivity/performance-based incentive schemes	> 98 (12%) establishments provided with technical assistance on designing/ formulation of productivity/performance-based incentive schemes	> 716 (90%) establishments provided with technical assistance on designing/ formulation of productivity/performance-based incentive schemes	> 814 (102%) establishments provided with technical assistance on designing/ formulation of productivity/performance-based incentive schemes
		-	-	60	36	> 96 or at least 12% of the total number of establishments provided with technical assistance have installed/enhanced productivity/performance based incentive schemes	-	> 7 out of 814 or 0.9% of the total number of establishments provided with technical assistance have installed/enhanced productivity/performance based incentive schemes	> 7 out of 814 or 0.9% of the total number of establishments provided with technical assistance have installed/enhanced productivity/performance based incentive schemes
		-	-	-	48	> 48 establishments with productivity/performance based incentive schemes	-	> 21 (44%) establishments with productivity/performance-based incentive schemes documented	> 21 (44%) establishments with productivity/performance-based incentive schemes documented
3. Development of Productivity Modules									
a. Finalized development of seven (7) modules 1) Succeeding in Business in the New Normal 2) Retail and Visual Merchandising 3) Costing and Pricing 4) Brand Reputation: Tips on Building a Good Brand Image 5) 4Ps of Marketing 6) Business Continuity and Resiliency Planning 7) Lean Management 4.0		x	x	EO Sept	-	> Seven (7) existing modules upgraded/finalized	> Three (3) modules upgraded/finalized 1) Succeeding in Business in the New Normal 2) Retail and Visual Merchandising 3) Costing and Pricing > Ongoing revision 1) Business Continuity and Resiliency Planning 2) 4Ps of Marketing 3) Brand Reputation: Tips on Building a Good Brand Image > Prepared first draft of module on Lean and Industry 4.0 for presentation to DED Damo and Director Jota	> Two (2) modules upgraded/finalized 1) Brand Reputation: Tips on Building a Good Brand Image 2) Business Continuity and Resiliency Planning > Ongoing revision 1) 4Ps of Marketing 2) Lean Management 4.0	> Five (5) modules upgraded/finalized 1) Succeeding in Business in the New Normal 2) Retail and Visual Merchandising 3) Costing and Pricing 4) Brand Reputation: Tips on Building a Good Brand Image 5) Business Continuity and Resiliency Planning
b. Developed three (3) new modules 1) Improving Work Life Balance by Implementing Productivity Tools and Methodologies in the Better Normal 2) Improving Productivity thru Financial Analysis 3) Improving Productivity through Employee Engagement		x	x	x	EO Dec	> Three (3) new modules developed	> Prepared concept notes on Improving Productivity through Employee Engagement	> Ongoing development of modules 1) Improving Work Life Balance by Implementing Productivity Tools and Methodologies in the Better Normal - Revised and submitted concept note (June 09) - Ongoing conduct of research 2) Improving Productivity thru Financial Analysis - Concept note approved (June 17) - Ongoing preparation of training materials 3) Improving Productivity through Employee Engagement - Forwarded letter of request for interview to MSME beneficiaries (June 01) - Ongoing research, design, and development of the module - Interview questionnaire approved (June 21) - Coordinated with PMAP, RBs 3 and NCR re: Companies with employee engagement program	> Ongoing development of three (3) modules
4. Development of Digital Learning Materials on Productivity									
a. Developed three (3) new e-Learning modules 1) 8 Type of Wastes 2) Visual Merchandising 3) Enhance Stock Control		x	x	x	x	> Three (3) new e-Learning modules developed	> Developed/rendered the e-learning module thru Adobe Captivate for presentation to DED Level 1) 8 Type of Wastes 2) Visual Merchandising > Prepared storyboard for the YouTube Learning Videos 1) Lean and 8 Wastes 2) ISTIV Values for Smarter and Productive Workforce	> Ongoing development of three (3) new e-Learning modules 1) 8 Type of Wastes 2) Visual Merchandising 3) Enhance Stock Control	

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5. Conducted capacity building on Design Thinking		-	-	-	EO Dec	> One (1) capacity building conducted	-	-	> Scheduled on the last quarter of the year
6. Provided technical assistance in the conduct of Productivity Training Programs, as requested by RBs and/or other partner agencies		x	x	x	x	> Demand Driven	<p>> Provided three (3) technical assistance in the conduct of Productivity Training Programs, as requested by RBs and/or partner agencies</p> <ul style="list-style-type: none"> - Acted as Resource Speaker on Work Life Balance: Productive Work from Home during the NWPC Learning Session - DOLE-HRDS - Acted as resource person during orientation on NWPC Productivity Toolbox re: DOLE HRDS activity "Refresher Course (Re-orientation) DOLE Mandate, Programs, Policies and Guidelines for Employees CY 2022" (March 31) - DOLE RO-4A PESO - Acted as resource speaker during DOLE RO 4A-PESO YEPA re: productive career choice and work ethics 	<p>> Provided eighteen (18) technical assistance in the conduct of Productivity Training Programs, as requested by RBs and/or partner agencies</p> <p>RTWPB NCR</p> <ul style="list-style-type: none"> - Acted as resource person on Green Productivity during the webinar session (April 20) - Acted as resource person on BCRP during the webinar session (April 22) - Acted as resource person on Leaner Management during the webinar session (April 25) - Acted as resource person on BCRP of RTWPB NCR (April 26) - Acted as resource person on ISTIV (April 27) - Acted as resource person on BCRP during the webinar session (May 12) - Acted as resource person on BCRP during the face-to-face training in Valenzuela City (May 19) - Acted as resource person on BCRP during the webinar session (May 25) - Acted as resource person on Leaner Management in the New Normal during the face-to-face training in Valenzuela City (May 23) <p>RTWPB XII</p> <ul style="list-style-type: none"> - Acted as resource person on face-to-face training in South Cotabato with the following modules: Lean Management (May 11), Green Productivity (May 12), and BCRP (May 12) <p>PID</p> <ul style="list-style-type: none"> - Acted as resource person on improving productivity of Kasambahay during learning session (May 25) <p>BARM Training of Trainers (June 13-17)</p> <ul style="list-style-type: none"> - Acted as resource persons for Productivity 101, 7S of Good Housekeeping, Service Quality, Retail and Visual Merchandising, LEAN Management and PBIS 	> Provided twenty-one (21) technical assistance in the conduct of Productivity Training Programs, as requested by RBs and/or partner agencies
7. Conducted the 2022 National Productivity Conference		-	-	-	x	> One (1) conference conducted	<p>> Conducted pre-NPC activities:</p> <ul style="list-style-type: none"> - Prepared documents - venue, program, resource persons, and cost estimate - Prepared draft/revised concept note - proposed theme, topics, and mode of conduct - Prepared presentation on the proposed theme, topics, speakers, and timeline - Presented the proposed 2022 NPC to PRS - Revised the proposed 2022 NPC with inputs from ED Sy - Contacted OSHC for assistance in enterprise who can be tapped as speaker or reactor in NPC 	<p>> Conducted pre-NPC activities:</p> <ul style="list-style-type: none"> - Presented to the Directorate the revised 2022 NPC Proposal based on their initial comments of the Directorate (June 16) - Revised the 2022 NPC budget with the inclusion of face-to-face option for 50 to 200 pax and venue (Cebu and Manila) - Revised 2022 NPC concept note and submitted (June 07) 	
8. Innativity Projects		x	x	x	x		<p>> Status of Innativity Projects:</p> <ol style="list-style-type: none"> 1) Tier 1 Explainer Advocacy <ul style="list-style-type: none"> - Completed explainer video series 1 for <i>Minimum Wage as a Right</i> (Pending release on social media due to the sensitivity of the public to wage-related materials) - Script draft for series 2 is ongoing revisions by the group after review of PID & WPRD 2) VPN <ul style="list-style-type: none"> - Completed VPN training for MIS personnel - Completed 3 systems configuration out of the 6 laptop units of FMD (Remaining 3 laptops to be completed within April) 3) Records Management <ul style="list-style-type: none"> - Completed Record Management via MS Sharepoint - Ongoing revision on the Memorandum on the Implementation Guidelines (based on PRS comments) 4) In-House Chatbot <ul style="list-style-type: none"> - Launched last March 30 - Initial Data Gathered: <ul style="list-style-type: none"> > Total unique users from launch date: 306 > Total messages from launch date: 2,708 > Busiest day identified: Wednesday and Thursday between 12 midnight to 2 AM (1st analytics report to be extracted by end of April) 5) E-Prod <ul style="list-style-type: none"> - Discussed with Fireclay additional enhancements on March (Waiting for the proposal) 6) PO Web Portal <ul style="list-style-type: none"> - Created mock page - Ongoing development of the self-assessment 	<p>> Completed the following innativity projects:</p> <ol style="list-style-type: none"> 1) VPN 2) In-House Chatbot 3) E-Prod <p>> For launching</p> <ol style="list-style-type: none"> 1) Records Management (c/o MSS) <p>> Ongoing</p> <ol style="list-style-type: none"> 1) Tier 1 Explainer Advocacy <ul style="list-style-type: none"> - Completed explainer video series 1 for <i>Minimum Wage as a Right</i> (Pending release on social media due to the sensitivity of the public to wage-related materials) - Script draft for series 2 is ongoing revisions by the group after review of PID & WPRD 2) PO Web Portal <ul style="list-style-type: none"> - Pending inclusion in the website revamp but mock page have been created 3) Capacity Building and Virtual Team Exercises <ul style="list-style-type: none"> - Ongoing consultation with the program 4) PBIS Interactive Platform <ul style="list-style-type: none"> - Content reviewed by WPRD and endorsed comments to the group 	

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	
ORGANIZATIONAL OUTCOME 2: Fair and reasonable minimum wages in accordance with law ensured Wage Regulatory Program 1. Two-Tiered Wage System (TTWS) a. Tier 1 1) Monthly TTWS Regional Monitoring Reports 2) At least one (1) public hearing conducted if the Board issues a Wage Order; Wage Consultations, as necessary 3) Issuance of Wage Orders 4) Percentage of number of minimum wage rates (MWRs) above poverty threshold (PT): > 100% of MWRs above the 2012 PT > 98.4% of MWRs above the 2015 PT > 41.43% of MWRs above the 2018 PT b. Facility Evaluation (FE) c. Time and Motion Studies (TMS) d. Part-Fixed and Part-Performance Based Compensation Scheme in the PUB Industry e. Minimum Wage for Domestic Workers 2. Wage Exemption Application a. Resolution on Wage Exemption Applications b. Report on Status of Wage Exemption Applications submitted to NCMB 3. Appeals on Wage Orders and Wage Exemption Applications 4. Advocacy and Information Services: Tamang Kaalaman sa Kita at Kakayahan (T3K) 5. Learning Sessions						tool for MSMEs 7) Capacity Building and Virtual Team Exercises - Drafted the guidelines, framework, and suggested activities per advice from the previous presentations (Consultation with the program manager (NWPC-HR) is scheduled within April) 8) PBIS Interactive Platform - Completed prototype of the e-learning (For review of Innovivity group with WPRD as program manager)			
		3	3	3	3	> 12 reports prepared	> 3 reports prepared	> 3 reports prepared	> 6 reports prepared
		x	x	x	x	> At least one (1) public hearing conducted if the Board issues a Wage Order; Wage Consultations, as necessary	> No wage order issued	> 41 public hearings conducted; 35 public consultations conducted	> 41 public hearings conducted; 35 public consultations conducted
		As necessary	As necessary	As necessary	As necessary	> Wage order issued, as necessary	> 16 Wage Orders issued (NCR - May 13; CAR - May 23; I - May 16; II - May 17; III - May 30; 4A - May 30; 4B - May 19; V - May 19; VI - May 13; VII - May 24; VIII - June 06; IX - June 01; X - May 27; XI - May 31; XII - May 18; Caraga - May 17)	> 16 Wage Orders issued	> 16 Wage Orders issued
		100% 98.4% 41.43%	100% 98.4% 41.43%	100% 98.4% 41.43%	100% 98.4% 41.43%	> 100% of MWRs above the 2012 PT > 98.4% of MWRs above the 2015 PT > 41.43% of MWRs above the 2018 PT	> 100% of MWRs above the 2012 PT > 98.4% of MWRs above the 2015 PT > 45.3% of MWRs above the 2018 PT	> 100% of MWRs above the 2012 PT > 100% of MWRs above the 2015 PT > 68.7% of MWRs above the 2018 PT	> 100% of MWRs above the 2012 PT > 100% of MWRs above the 2015 PT > 68.7% of MWRs above the 2018 PT
		100%	100%	100%	100%	> 100% of requests with complete supporting documents acted upon within the prescribed 35-day process cycle time	> 100% of 14 requests for technical assistance on Facility Evaluation (FE) with complete supporting documents acted upon - 12 out of 14 (86%) FE Orders issued	> 100% of 10 requests for technical assistance on Facility Evaluation (FE) with complete supporting documents acted upon - 8 out of 9 (89%) FE Orders issued	> 100% of 24 requests for technical assistance on Facility Evaluation (FE) with complete supporting documents acted upon - 20 out of 23 (87%) FE Orders issued > Status of pending applications: - 2 applications withdrawn (IVB and V) - 1 FE order issued on 06 July (RB I) - 1 application still on process i.e. valuation of facilities (RB VI)
		100%	100%	100%	100%	> 100% of requests with complete supporting documents acted upon within the prescribed 35-day process cycle time	> 100% of 3 requests for technical assistance on Time & Motion (TMS) with complete supporting documents acted upon - 3 out of 3 (100%) TMS Orders issued	> 100% of 6 requests for technical assistance on Time & Motion (TMS) with complete supporting documents acted upon - 5 out of 6 (83%) TMS Orders issued	> 100% of 9 requests for technical assistance on Time & Motion (TMS) with complete supporting documents acted upon - 8 out of 9 (89%) TMS Orders issued > Remaining piece rate order for approval/signature of DOLE RD
		100%	100%	100%	100%	> 100% of requests acted within 10 days from receipt of complete supporting documents	> 100% of 27 applications/ requests with complete documents acted upon - 27 Orders issued	> 100% of 13 applications/ requests with complete documents acted upon - 13 Orders issued	> 100% of 40 applications/ requests with complete documents acted upon - All 40 Orders issued
		As necessary	As necessary	As necessary	As necessary	> Wage order for domestic workers issued, as necessary	> No wage order for domestic workers issued	> 16 Wage Orders for domestic workers issued (NCR - June 21; CAR - May 23; I - May 16; II - May 18; III - May 30; 4A - June 15; 4B - May 19; V - May 19; VI - May 13; VII - May 24; VIII - June 06; IX - June 01; X - May 27; XI - May 18; XII - June 28; Caraga - June 09)	> 16 Wage Orders for domestic workers issued
		98%	98%	98%	98%	> Achieved 98% disposition rate on application for exemption filed with RBs within the 45-day remedial period	> No application for wage exemption received	> There was only one (1) application for exemption that was filed with the Regional Boards. The same is yet to be disposed and remains pending before RTWPB-VII.	> Still within the 45-day process cycle time (PCT)
		3	3	3	3	> 12 reports submitted every end of the month	> 3 reports submitted to NCMB Q1: Jan 26, Feb 28, and Mar 25	> 3 reports submitted to NCMB Q2: Apr 26, May 25, and June 27	> 6 reports submitted to NCMB
		98%	98%	98%	98%	> Achieved 98% disposition rate on appeal on wage orders and exemption cases within the 60-day remedial period	> No applications received	> There were a total of twelve (12) appeals on Wage Orders, ten (10) of those are for Private Establishments and two (2) are for the Domestic Workers	> Still within the 45-day process cycle time (PCT)
		60,000	90,000	90,000	60,000	> 300,000 clients reached thru advocacy services	> 147,433 (49%) clients reached advocacy services - 4,072 public information assistance - 19,639 IEC materials - 4,963 wage clinics/seminar/public fora - 118,759 mass media	> 166,565 (56%) clients reached advocacy services - 7,815 public information assistance - 40,256 IEC materials - 10,941 wage clinics/seminar/public fora - 107,553 mass media	> 313,998 (105%) clients reached advocacy services - 11,887 public information assistance - 59,895 IEC materials - 15,904 wage clinics/seminar/public fora - 226,312 mass media
		98%	98%	98%	98%	> 98% of respondents rated the frontline services as satisfactory or better	> 100% or 523 out of the 523 respondents rated the frontline services as satisfactory or better	> 100% or 1,019 out of the 1,019 respondents rated the frontline services as satisfactory or better	> 100% or 1,542 out of the 1,542 respondents rated the frontline services as satisfactory or better with a response rate of 90% (1,542 out of 1,711)
		3	3	3	3	> 12 Learning Sessions on wages, productivity, and labor market-related topics/concerns conducted	> Conducted three (3) Learning Sessions 1) Unlocking Productivity through Self Care and Work Life Balance (February 24) 2) General Labor Standards/COVID-19 Issuances	> Conducted eight (8) Learning Sessions 1) Organizational Excellence through Employee Engagement (April 20) 2) Engaging Employees in Designing and	> Conducted eleven (11) Learning Sessions

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6. Research studies/technical papers/reports on wages and productivity as bases for sound policy formulation/recommendation		98%	98%	98%	98%	> 98% of respondents rated the Learning Sessions as satisfactory or better	(March 09) > 3) Diversity and Inclusion as a Driver of Engagement, <i>Women's Month</i> (March 23)	Implementing Productivity Incentive Schemes (April 27) > 3) Promoting Productivity through Workplace Bipartite Mechanisms (May 11) > 4) Enhancing Productivity of our Kasambahays (May 25) > 5) Social Media Marketing (June 08) > 6) Wage Distortion, Session 1 (June 15) > 7) Wage Distortion, Session 2 (June 21) > 8) Promoting Gender Equality and Social Inclusion (GESI) (June 28)	> 100% or 2,835 out of 2,835 respondents rated the frontline services as satisfactory or better
a. Assessment of Productivity Toolbox		x	x	x	x	> Research paper submitted (PPRD and TTSD)	> Conducted initial desk research > Gathered research/reference materials > Prepared the following for initial meeting with TTSD: Timeline of Activities, Concept Note > Prepared Guide Questions for the FGD with the RTWPBs > Coordinated and conducted initial meeting with TTSD (February 04) - Presented results of previous studies, and - Discussed research objectives and work plan > Prepared and submitted Guide Questions based on suggestions and discussion during meeting > Conducted brainstorming on drafting the guide questions for MSMEs and trainers (March 7 & 16) > Coordinated with TTSD for inputs/comments on the assessment questionnaire for RTWPBs > Attended the PPRD meeting w/ TTSD and Dir. Jota to discuss Assessment of Productivity Toolbox	> Conducted data cleaning on the list of Productivity Toolbox beneficiaries for sampling purposes and preparation of necessary documents for the selection of participants to the FGD > Reviewed and assessed terminal reports of selected Productivity Toolbox beneficiaries and prepared summary of findings > Conduct of Virtual Focus Group Discussions: - Conduct of FGD for the following groups: 1) Group 1 – NCR, CAR, Regions I, II, III, and IVA (June 22) 2) Group 2 - Regions IV-B, V, VI, VII, and VIII (June 29) - Post evaluation meeting on FGD Group 1 and preparation meeting with TTSD before the conduct of FGD Group 2 (June 27) - Conduct of FGD for Prepared highlights of the FGDs and compiled the photo documentation	> 100% or 2,330 out of 2,330 respondents rated the frontline services as satisfactory or better
b. Review of the criteria and mechanics of the Productivity Olympics		x	x	x	x	> Operations manual submitted (PPRD)	> Prepared draft Productivity Olympics Guidebook Manual	> Drafted/reviewed/endorsed concept note > Drafted memorandum for selected TWG on Review of PO Criteria, Mechanics, Guidelines, and key area of discussion matrix for review	
c. Amendments to the Republic Act 6971		x	x	x	x	> Position papers submitted upon request (PPRD)	> Coordinated with Senate Committee on Labor, Employment & Human Resources Development to inquire on the status of amendments to RA 6971 > Prepared and submitted the following documents: - Consolidated bills authored/sponsored by Senators Raloh Recto, Imee Marcos, and Nancy Binay - Letters to Senators Binay, Recto, and Marcos - Route slip and memo to Seclab for letters to > Provided input on the tax incentives of RA 6971 for PBIS module > Coordinated with staff of Senate Committee on Labor & Employment to follow up on the status of amendatory bill to RA 6971 > Prepared and submitted the following documents: Memo, letters, and route slip on letters for senators > Coordinated with BIR regarding the Revenue Memorandum Circular No. 102 S. 1990 on the availment and process of the tax incentives on productivity > Conducted environmental scanning on availing special tax deductions on RA 6971 > Reviewed IRR of RA 6971 or the Productivity Incentives Act and brainstormed on the possible structure of the process flowchart > Coordinated with the Office of Senate Committee on Labor Employment and Human Resources Development to request for updates on the status of HB 10410 Development to request for updates on the status of HB 10410	> Conducted a consultation meeting with BIR to discuss Availment of Tax Incentives under RA 6971 (April 8)	
d. A Study on the Prevailing Wage and Productivity Practices of Baranqay Micro-Business Enterprises		x	x	x	x	> Final report submitted (WPRD)	> Prepared letters for DTI re: shift to FGD, request for regional focal and data on 2021 registered BMBEs > Presented to ED Sy and the Commission en Banc the FGD Guide (March 10)	> Closely coordinated with DTI on the requested BMBE data and list of BMBE focal persons > Prepared and disseminated memo to the RTWPBs to commence coordination with BMBE focal persons on the FGDs > Conducted orientation on the FGD guide for the RTWPBs	
e. Exploratory Study on the Effects of Minimum Wage on Workers in the Informal Sector		x	x	x	x	> Final report submitted (WPRD)	> Prepared/submitted Concept Note and Terms of Reference	> Prepared/submitted Financial Proposal > Prepared/submitted/sent letter to PSA for FIES and LFS PUFs > Organized, attended and documented: - Huddle with prospective consultant - Huddle with ILO for financial and technical assistance > Coordinated with the prospective consultant and ILO on their comments and inputs on the Terms of Reference > Presented the Concept Note and Terms of Reference to the Commission en Banc	
f. Exploratory Study on the Influence of Minimum Wage Issuances to CBA-Negotiated Wage Increases		x	x	x	x	> Final report submitted (WPRD)	> Prepared/submitted concept note	> Drafted letter to BLR requesting FGD participants from the management and labor sectors > Prepared, submitted and presented FGD Guide	

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c. Review on How the Pandemic Influenced the Legal and Policy Frameworks on Employment and Work Arrangement		x	x	x	x	> Research paper submitted (RALD)	> Concept paper submitted and approved > Ongoing research and writing	to the Executive Director > Coordinated with BLR on FGD participants and CBAs with economic/wage provisions in NCR > Facilitate migration of data to the system and data gathering/processing of common gaps > Conducted Desk Research > Ongoing analysis of the results of the desk research (70% completed) > Ongoing Formulation of Findings based on the results of the desk research	
h. Formulation of NWPC Guidelines for Cyber Security which will form part of the NWPC Data Privacy Manual		x	x	x	x	> Guidelines submitted (RALD)	> Concept paper submitted and approved with initial draft ongoing team review	> Conducted Desk Research > Drafted the Guidelines > Ongoing review – 53%	
FINANCIAL MANAGEMENT									
1. Workshop on Financial Management		x	-	-	-	> Workshop conducted	> Workshop on Financial Management conducted on 02-04 February 2022 via Zoom		
2. Allotment Utilization		15%	50%	85%	100%	> 100% fund utilization	> 23.28% allotment utilized as of March 2022 - PS: 23.56% - MOOE: 21% - CO: 71.31%	> 53.16% allotment utilized as of June 2022 - PS: 59% - MOOE: 41.42% - CO: 71.31%	
3. Cash Utilization		100%	100%	100%	100%	> 100% cash utilization	> 99.9% or 100% cash utilization	> 99.9% or 100% cash utilization	
4. Flash Performance Report		3	3	3	3	> 12 monthly Flash Performance Report submitted to DOLE-FMS	> 3 Monthly Flash Performance Reports submitted to DOLE-FMS on the following dates: - January - February 07, 2022 - February - March 07, 2022 - March - April 07, 2022	> 3 Monthly Flash Performance Reports submitted to DOLE-FMS on the following dates: - April - May 10, 2022 - May - June 06, 2022 - June - July 05, 2022	
5. BFAR		1	1	1	1	> 4 quarterly reports submitted to DBM	> Q4-2021 BFAR submitted on 30 January 2022 > For finalization of Q1-2022 BFAR	> Q1-2022 BFAR submitted on 22 April 2022 > For finalization of Q2-2022 BFAR	
INSTITUTIONAL SUPPORT									
1. Gender and Development (GAD) Plan		x	x	x	x	> GAD programs and projects implemented/ conducted	> 2022 GPB report endorsed by PCW (Feb 21) > 2021 GAD AR submitted to GMMS (March 11)	> Submitted signed GAD-AR to PCW (May 25)	
NON-CORE INDICATORS Support to Operations									
1. Quality Management Systems (QMS) Implementation and QMS Audit		1	1	1	1	> QMS Quarterly Reports on the continual improvements activities and initiatives submitted on or before the 15th day of the month following the reference quarter	> QMS Performance Report submitted on March 31 to DOLE-FMS > Passed the ISO 9001:2015 Recertification Audit by TUVR (01-02 March 2022)	> Conducted a two-day webinar for additional Internal Quality Auditors on "Internal Audit Fundamentals based on ISO 19011:2018 and How to audit Requirements of ISO 9001:2015 Standards" (June 16-17)	
2. Planning and Management Information System									
a. CorPlan/MYPA/ YEPA		1	x	1	1	> CorPlan/MYPA/YEPA conducted	> 2022 NWPC-RTWPB Planning Exercise conducted on 17-18 March 2022 at the Diamond Hotel Philippines - NWPC Planning Exercise conducted on 19-20 & 25 January 2022 via Zoom - CO-RB Consultation Meeting conducted on 09 February 2022 via Zoom - CO-RB Secretariat Level Planning conducted on 15-16 February 2022 via Zoom	> Prepared the following presentations in preparation for the DOLE-MYPA - NWPC Performance Assessment - NWPC Accomplishments (as of May and as of June 2022) - RTWPB Catch-up Plans (as of May and as of June 2022)	
b. Implementation of the 2021 NWPC ISSP		x	x	x	x	> Procurement recommendation and bidding docs prepared	> Posted in PHILGEPS - 300 licenses of antivirus application (March 25) - 4 units of laptop (March 25) - 2 photocopier machine (March 28) > BAC Resolution approved - Renewal of LMS Subscription - Gnomio (March 22) > For submission of SPPMP - Desktop (DBM-PS) - Waiting for the availability of stocks in PS on May 13 > For Canvass - 25 licenses of online grammar and language checker tool (1 year subscription)	> Delivered and implemented - New Zoom subscription (PRS OIC DED) - Cloud base SMTP (TWILIO SENDGRID) - Domain name registration for AERW to DNH (GODADDY.COM) - AERW web application system development and hosting - Freight service for iPads delivery - Multi-function printer > Renewed - Annual Zoom subscription (MSS) - GNOMIO - Anti-Virus > For delivery - 2 copiers for CO > Ongoing procurement - 4 Laptops (i7) - 1 Desktop (from PS-DBM) - 1 Server Rack - Copiers for RBs XI and XII - Grammarly > Ongoing preparation of additional requirements - ICT Consultancy Services e-Productivity Toolbox Enhancement - Internet Subscription - Cloud Hosting: Attendance and Payroll System	
3. Administrative Services									
a. Staff Development Program		x	x	x	x	> Trainings/seminar facilitated/conducted	> 34 local trainings availed and organized at CO and RB levels	> 33 local trainings availed and organized at CO and RB levels	> 67 local trainings availed and organized at CO and RB levels

Particulars	UACS CODE	Physical Targets					Physical Accomplishments		Remarks as of 30 June 2022
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	
1) Labor and Administrative Continuing Education System (LACES)		ORAOHRA	GAD	Wages	x	1) Two (2) events with GAD-based LACES to be held simultaneous with 2022 Teambuilding	a. 12 internal training organized benefitting 276 participants (82 male and 194 female) b. 22 external training attended/participated by 15 employees (4 male and 11 female) > No foreign training availed within the coverage period > The 1st LACES for CY 2022 was held on March 22 to 25 with resource speaker from CSC-NCR FO BSP.	a. 9 internal trainings organized benefitting 138 participants (43 male and 95 female) b. 24 external trainings organized benefitting 69 employees (15 male and 54 female) > No foreign training availed within the coverage period > The 2nd LACES for CY 2022 was held on May 04 simultaneous with Annual Teambuilding Activity with GAD-accredited resource person	a. 21 internal trainings organized benefitting 414 participants (125 male and 289 female) b. 46 external trainings organized benefitting 84 employees (19 male and 65 female) > Even foreign-sponsored trainings (re: APO) are held virtually > The 2nd LACES is also considered an in-housed GAD training
2) Deployment to External Trainings subject to Personnel Development Committee (PDC)		x	x	x	x	2) Dependent on the output of PDC assessment	> 3 CO PDC-processed L&D events implemented by 3 training providers were held within the coverage months benefitting 7 participants (1 male and 6 female)	> 2 CO PDC-processed L&D events implemented by 2 training providers were held within the coverage months benefitting 5 participants (all female)	> The RBs also have their respective PDCs which process external trainings. Their L&D events are already incorporated under external trainings of the Staff Development Program
3) 2022 Teambuilding Exercises		-	x	-	-	3) 2022 Teambuilding Exercises conducted			
b. Health, Safety and Welfare Program									
1) 2022 Annual Physical Examination		-	-	x	-	> 2022 APE conducted			> This event is targeted within September subject to procurement process
2) Influenza Vaccination		-	x	-	-	> Influenza vaccination administered			> This event shall be implemented simultaneous with the APE
3) Medical Supplements (Vit. C)		x	-	-	-	> Medical Supplements (Vit. C) procured and distributed	> 94 personel received medical supplements (February 15-16)		
4) Drug Testing		-	x	-	x	> Drug testing conducted			
Prepared by:		In coordination with:			Approved by:				05 August 2022
 LOURDES M. SECILLANO Chief, Planning and Information Division		 EDITHA M. SAUS Chief, Financial Management Division			 MARIA CRISelda R. SY Executive Director				