

**Integrated Records Management Office
Communications Management Division**

Checklist of Requirements for SALN submission

Agency/Office: NWPC



1. Cover /Transmittal Letter
2. Summary List of Filers (SLF) (Printed copy)
3. Summary List of Filers (Soft Copy) (In future submissions, please send soft copy to our official email address: irmo.cmd@csc.gov.ph)
Submitted to IRMO 30 March 2022 12:30 limit.
 USB CD thru email
4. Certification issued by the agency Review and Compliance Committee (RCC)
5. List of Employees who did not file their SALNs
6. 2021 Sworn Statements of Assets, Liabilities and Networth (SALNs)

Received by: _____

Date: _____