



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8594698
Procuring Entity NATIONAL WAGES AND PRODUCTIVITY COMMISSION
Title Lease/Rent for Color Photocopy Machine - 2nd Post
Area of Delivery Metro Manila

Solicitation Number: SVP-2022-04-019 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Print and Broadcast and Aerial Advertising Approved Budget for the Contract: PHP 600,000.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	1
	Bid Supplements	0
	Document Request List	0
	Date Published	11/04/2022
	Last Updated / Time	11/04/2022 00:00 AM
	Closing Date / Time	18/04/2022 01:00 AM
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Description

Lease/Rent for 2 1/2 years (30 months): 2 units Color Photocopy Machine

Copier/Printer/Facsimile/Scanner with Automatic Reversing Document Feeder (ARDF) (back-to-back printing)
 Supported Paper Sizes: A5 up to A3 and envelope size
 Paper trays: 2 paper trays plus bypass
 Supported Paper Types:
 - Plain, Recycled, Special, Colored, Letterhead, Cardstock, Pre-printed, Bond, Coated, Envelope, Label, OHP, Gloss
 Standard Paper Capacity 1,096
 Max Paper Capacity 2,090
 Mobile Printing Support
 Scan to USB, folder, e-mail, SD Card
 Scan file formats
 - Single Page: TIFF, JPEG, PDF, PDF/A, High Compression PDF, encryption PDF
 - Multi Page: TIFF, PDF (Default), PDF/A, High Compression PDF, encryption PDF
 Copy/Print Speed

- Monochrome 25ppm
 - Color 25ppm
 - Scan Speed 55ppm
- Memory Capacity 2gb RAM
HDD Capacity 160gb
Duty Cycle 107,000pages

General Requirement :

Services during the entire duration of the contract:

- Free network installation from copier to network switch
- Free basic training of the delivered goods
- Free network & preventive maintenance
- Consumable items (toner, developer...) and parts included in the package
- 3,000 copies/unit volume of copies
- 2% spoilage allowance
- Continuity of contract is subject to annual evaluation of service performance

> Submit/attach complete valid procurement documents (preferably in Portable Document Format/PDF) as required by 2016 Revised Implementing Rules and Regulations of RA 9184 and other GPPB issuances:

1. Mayor's Permit and PhilGEPS Certification number upon submission of quotation
2. Omnibus Sworn Statement to be submitted before issuance of Notice of Award

> Non submission of said documents would mean disqualification

NOTE: FULL PAYMENT SHALL BE THRU BANK TRANSACTION. PREFERABLY WITH LANDBANK ACCOUNT, OTHERWISE BANK CHARGE SHALL BE FOR THE ACCOUNT OF THE WINNING BIDDER

Created by Nelson Leros

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