



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8621236
Procuring Entity NATIONAL WAGES AND PRODUCTIVITY COMMISSION
Title Lease/Rent for Color Photocopy Machine - 3rd Post
Area of Delivery Metro Manila

Solicitation Number: SVP-2022-04-023 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Printing Services Approved Budget for the Contract: PHP 600,000.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	1
	Bid Supplements	0
	Document Request List	1
	Date Published	25/04/2022
	Last Updated / Time	25/04/2022 00:00 AM
	Closing Date / Time	29/04/2022 13:00 PM
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Description

Lease/Rent for 2 1/2 years (30 months): 2 units Color Photocopy Machine

Multi-Function: Copier, Network Printer & Network Scanner
 Paper Sizes: A5 - A3 size
 Paper Trays: 2 trays plus bypass trays
 Copy/Print Speed: 25 pages /minute for monochrome and color
 Scan Speed: 55ppm
 Continuous Copy: 999 copies
 Duplex Automatic Document Feeder: For Back to Back Copy/Print
 With Electronic Sorting & Collating
 Standard Paper Capacity: 1,096 sheets

General Requirement :

Services during the entire duration of the contract:
 - Free network installation from copier to network switch

- Free basic training of the delivered goods
- Free network & preventive maintenance
- Consumable items (toner, developer...) and parts included in the package
- 5,000 copies (mono) & 1,000 copies (color) /month/unit
- 2% spoilage allowance
- Yearly evaluation upon continuity of the 2 1/2 yr contract

> Submit/attach complete valid procurement documents (preferably in Portable Document Format/PDF) as required by 2016 Revised Implementing Rules and Regulations of RA 9184 and other GPPB issuances:

1. Mayor's Permit and PhilGEPS Certification number upon submission of quotation
2. Omnibus Sworn Statement to be submitted before issuance of Notice of Award

> Non submission of said documents would mean disqualification

NOTE: FULL PAYMENT SHALL BE THRU BANK TRANSACTION. PREFERABLY WITH LANDBANK ACCOUNT, OTHERWISE BANK CHARGE SHALL BE FOR THE ACCOUNT OF THE WINNING BIDDER

Created by Nelson Leros

Date Created 22/04/2022

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