



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 6874400  
**Procuring Entity** NATIONAL WAGES AND PRODUCTIVITY COMMISSION  
**Title** 2020 Security Services (Rebid)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	PB-2020-02-005	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Public Bidding	<b>Associated Components</b>	2
<b>Classification:</b>	Goods - General Support Services		
<b>Category:</b>	Security Services	<b>Bid Supplements</b>	0
<b>Approved Budget for the Contract:</b>	PHP 1,300,000.00		
<b>Delivery Period:</b>	9 Month/s	<b>Document Request List</b>	4
<b>Client Agency:</b>			
<b>Contact Person:</b>	Ouija Soberon Brillo Supply Officer 2nd Floor, DY International Building, San Marcelino St. cor. Malvar St., Malate Malvar cor. San Marcelino Street Malate, Manila Manila Metro Manila Philippines 1004 63-2-5278012  ouij_brillo@yahoo.com	<b>Date Published</b>	20/02/2020
		<b>Last Updated / Time</b>	20/02/2020 00:00 AM
		<b>Closing Date / Time</b>	27/02/2020 13:00 PM

**Description**

Approved Budget: Php1,300,000.00

1 lot Security Services for 2020

Number of guards: 4

Shifting of Guards:

2 guards with 8 hours day shift

1guard with 12 hours day shift

1guard with 12 hours night shift

Attached: Cost Distribution

Contract Duration: April 1 to December 31, 2020

Total cost includes possible minimum wage increase in NCR for CY 2020

Present Certificate of Registration(re: legitimate contractor) issued by DOLE

Qualifications of Security Guards:

- 1.) Filipino Citizen.
- 2.) Must be at least high school graduate.
- 3.) With at least 3 years security service experience.
- 4.) Not less than 21 years old but not more than 50 years of age.
- 5.) Physically and mentally fit, at least 5'4" tall for male and 5'2" for female.
- 6.) Must have undergone and passed regular security training and psychological/neuro-psychiatric examination.
- 7.) must be of good moral character, duly licensed and properly screened by the PNP, NBI and other government offices issuing clearnaces for employment.
- 8.) Must be well-trained (to include safety officer and emergency preparedness training).

9.) Must be courteous, honest and cooperative.

Additional set of technical parameters:

A. Stability

1. Must have at least five (5) years of experience in the business of providing security services and at least 3 years of providing security services to Government Offices.
- 2.) Liquidity of the contractor: must have at least 1,300,000.00 (current assets minus current liabilities based on Balance Sheet as of Dec. 31, 2018).
- 3.) must provide their list of officers and organizational structure.

B. Resources

- 4 firearms and ammunition w/ valid license
- 2 handheld radio w/ spare battery and charger
- 2 heavy duty flashlight
- 2 baton
- 2 first aid kit
- 2 tear gas
- 2 search light/ Spotlight
- 2 logbook/Notebook/writing pen
- Uniform
- Hand Cuffs

Work Schedule/Program (Manpower Scheduling)

Monthly submission of Duty Detail Order (DDO)

C. Security Plan

- 1.) must provide a security plan for NWPC.

D. Other Factors

- 1.) recruitment and selection criteria
- 2.) completeness of uniforms and other paraphernalia

INVITATION TO BID FOR  
PROCUREMENT OF SECURITY SERVICES  
FOR 2020-REBID

1. The National Wages and Productivity Commission (NWPC), per National Expenditure Program CY 2020, intends to apply the sum of P 1,300,000.00 being the Approved Budget for the Contract (ABC) to payments under the contract for Security Service for 2020-Rebid. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NWPC now invites bids for Procurement of Security Service for 2020-Rebid. Bidders should have completed, within a 3-year period from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from NWPC and inspect the Bidding Documents at the address given below during office hours from 8am – 5pm.
5. A complete set of Bidding Documents may be purchased by interested Bidders on 19 February 2020, Monday from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of P 1,000.00.
6. The NWPC will hold a Pre-Bid Conference on 26 February 2020, Wednesday, 2:00 pm at 2/F NWPC Conference Room (address below), which shall be open to all interested parties.  
Bids must be submitted to the address below on or before 09 March 2020, Monday, 1:00 pm. All Bids must be accompanied by a bid security in Manager's/Cashier's cheque in the amount stated in ITB Clause 18 (Bid Security) or Bid Securing Declaration Form (GPPB Resolution No. 25-2013 and 13-2014).  
Bid opening shall be on 09 March 2020, Monday, 1:30 pm at 2/F NWPC Conference Room (address below).  
Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
7. The NWPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:  
Sarahata Muti Salacop  
BAC Secretariat  
National Wages and Productivity Commission  
2nd Floor DY International Bldg.  
1011 Gen. Malvar cor. San Marcelino St. Malate, Manila  
527 5171, 5275139

Atty. ALVIN B. CURADA  
BAC Chairperson

NOTE: FULL PAYMENT SHALL BE THRU BANK TRANSACTION. PREFERABLY WITH LANDBANK ACCOUNT,  
OTHERWISE BANK CHARGE SHALL BE FOR THE ACCOUNT OF THE WINNING BIDDER

**Pre-bid Conference**

Date	Time	Venue
26/02/2020	2:00:00 PM	National Wages and Productivity Commission 2nd Floor DY International Bldg. 1011 Gen. Malvar cor. San Marcelino St. Malate, Manila 527 5171, 5275139

**Created by** Marc Alexis M Arabe

**Date Created** 19/02/2020

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