



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 12418431
Procuring Entity NATIONAL WAGES AND PRODUCTIVITY COMMISSION
Title Supply and Delivery of Desktop Computers and Laptops
Area of Delivery Metro Manila

Solicitation Number:	PB No. 2025-09-040	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	8
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	28
Category:	Information Technology	Date Published	20/09/2025
Approved Budget for the Contract:	PHP 6,844,000.00	Last Updated / Time	20/09/2025 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	13/10/2025 13:00 PM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Procurement Unit Head 11th Floor Trium Square, 2183 Senator Gil Puyat Avenue, Pasay City Metro Manila Philippines 1300 63-2-85275171 63-2-5275522 bac@produktiboatsahod.onmicrosoft.com		

Description

INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND LAPTOPS

1. The National Wages and Productivity Commission, through the General Appropriations Act FY 2025 intends to apply the sum of Six Million Eight Hundred Forty-Four Thousand Pesos (Php 6,844,000), inclusive of all applicable taxes, being the ABC to payments under the contract for each lot with Project Identification PB No. 2025-09-040, to wit:

Lot Nos. Quantity Description ABC per Lot
 1 22 units Small Form Factor Desktop Computer Php 1,496,000.00
 2 1 unit Tower Desktop Computer Php 98,000.00
 3 75 units Laptop Php 5,250,000.00
 Grand Total Php 6,844,000.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The National Wages and Productivity Commission now invites bids for the above Procurement Project. Delivery of the Goods is required within sixty (60) calendar days from the receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the National Wages and Productivity Commission – Bids and Awards Committee Secretariat and inspect the Bidding Documents at the address given below during work week from 8:00 A.M to 5:00 P.M, including Friday. However, personnel on site during Fridays may not always be present, or would leave at around 3:30 PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on September 22 to October 10, 2025 at 8:00 A.M to 5:00 P.M, excluding Saturdays and Sundays, and October 13, 2025 until 1:00 P.M only from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php 10,000.00) in accordance with the following schedule:

Lot Nos.	Description	Bidding Documents Fee
1	22 units Small Form Factor Desktop Computer	Php 2,185.86
2	1 unit Tower Desktop Computer	Php 143.19
3	75 units Laptop	Php 7,670.95

The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

The payment of bidding document fee shall be made to the National Wages and Productivity Commission – Cashier located at the 11th Floor, Trium Square, Sen. Gil J. Puyat Avenue, Pasay City, 1306 Metro Manila.

6. The National Wages and Productivity Commission will hold a Pre-Bid Conference on September 29, 2025 at 1:30 P.M at NWPC Conference Room, 11th Floor, Trium Square, Sen. Gil J. Puyat Avenue, Pasay City, 1306 Metro Manila and/or through video conferencing or webcasting, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before October 13, 2025 at 1:00 P.M. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on October 13, 2025 at 1:30 P.M at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. All documents shall be current and updated and any missing documents in the checklist is ground for outright rejection of the bid. The bidder shall submit one (1) sealed envelope containing two (2) separate sealed envelopes inside: one for the technical components and one for the financial components of its bid. Each envelope must contain only one original copy of the respective documents, properly sealed and labeled. (Please refer to Clause 10, Sec. II – ITB)

Facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an envelope, with documents bounded, tabbed and labeled accordingly.

11. The National Wages and Productivity Commission reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. Any request for clarification(s) on any part of the Bidding Documents must be in writing and submitted to BAC Secretariat via email at least ten (10) calendar days before the deadline set for the submission and receipt of bids or before 3:00 P.M on October 03, 2025. Should there be revisions in the Bidding Documents, a corresponding Supplemental/Bid Bulletin shall be issued not later than October 06, 2025.

13. Please be reminded of the "no contact rule" under Section 32.1 of the 2016 IRR of R.A. No. 9184, i.e., bidders whose bids are being evaluated are prohibited to make any communication with any member of Bids and Awards Committee, including its staff and personnel, as well as its Secretariat and Technical Working Group (TWG) until issuance of Notice of Award. On the other hand, a disqualified bidder may provide valid, reasonable and lawful information on matters pertaining to the bids being evaluated, provided that such bidder has no pending request for reconsideration or protest relative to his/her disqualification.

14. For further information, please refer to:

Mr. John Paulo S. Francisco
National Wages and Productivity Commission
11th Floor, Trium Square, Sen. Gil J. Puyat Avenue, Pasay City, 1306 Metro Manila

bac@produktiboatsahod.onmicrosoft.com
 (02) 8527-5171 / 8527-5522
 www.nwpc.dole.gov.ph

15. You may visit the following websites:

For downloading of Bidding Documents: www.nwpc.dole.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ICT Equipment	Small Form Factor Desktop Computer	22	Unit	1,496,000.00
2	ICT Equipment	Tower Desktop Computer	1	Unit	98,000.00
3	ICT Equipment	Laptop	75	Unit	5,250,000.00

Pre-bid Conference

Date	Time	Venue
29/09/2025	1:30:00 PM	NWPC Conference Room, 11th Floor, Trium Square, Sen. Gil J. Puyat Avenue, Pasay City, 1306 Metro Manila

Created by John Paulo Samonte Francisco

Date Created 19/09/2025

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